

AGENDA
Snow Hill Board of Commissioners
Monday, 10 June 2013
G. Melvin Oliver Town Hall
201 N. Greene Street


1. **Call to Order** *Invocation / Pledge of Allegiance*
2. **Roll Call**
3. **Consider Agenda Approval**
4. **Consider Minutes Approval** *13 May 2013*
5. **Program:** NONE
6. **Presentation(s):** NONE
7. **Report of Officers:**
 - a. **Mayor**
 - b. **Town Administrator**
 1. FY 2013 – 2014 Budget *Action Request*
 2. FY 2013 – 2014 Fees & Rates *Action Request*
 3. CDBG – SBEA Administration *Action Request*
 4. AMR Budget Resolution *Action Request*
 5. Mower Acquisition *Action Request*
 6. Community Transformation Grant *Information*
 - c. **Finance Officer**
 1. Budget Amendments *Action Request*
8. **Report of Boards:** NONE
9. **Public Comments**
Action Items
10. **Unfinished Business:**
 1. Consider Adopting FY 13-14 Budget Message
 2. Consider Adopting FY 13-14 Budget Ordinance
 3. Consider Adopting FY 13-14 Operating Budget
 4. Consider Awarding CDBG – SBEA Administration to Carolina Opportunities
11. **New Business:**
 1. Consider Adopting AMR Budget Resolution
 2. Consider Authorizing Administrator to Enter Lease Agreement for Mowers
 3. Consider Adopting Budget Amendments 4-7
12. **Commissioner Comments**
13. **Adjourn**

Any person who has a disability requiring a reasonable accommodation to participate in this meeting should contact Town Hall prior to the meeting date. Requests for an interpreter require five (5) working days notice. Proposed agenda current as of 6-6-13.

MEMORANDUM

6 June 2013

To: Mayor Liles
SH Commissioners

From: Dana Hill 

Re: Agenda Items

7(b)1 The final proposed budget and budget ordinance is included for your review. Minor adjustments have been made across all departments in the "Insurance and Bonding" line. Final quotes were received about one week ago. Both General and Enterprise Funds have balanced without allocation from fund balance and contingency funds have been earmarked in each.

7(b)2 The proposed Fee & Rate Schedule is also included. Recommended revisions are noted in red:

- The Alternative Water Surcharge has been renamed "Utility Surcharge" and has been decreased from \$12 per month to \$6 per month. These funds can be applied to eliminate debt incurred in either the water or sewer department and is expected to yield \$75,000
- Tap fees are proposed to increase in order to cover the cost of materials
- The special waste collection fee is proposed at \$65 per load, regardless of size. (Issues tended to arise when we could not clearly define ahead of time)
- Rezoning and Special Use requests are proposed at \$225 to cover the cost of meetings and plan review

7(b)3 We received three proposals for administration of the CDBG Small Business Grant: McDavid Associates, EC COG, Carolina Opportunities. I have attached the review form used in evaluating each proposal, and recommend that the award be made to Carolina Opportunities due to the fact that the hourly rate is constant and lower, and that Mr. Masters wrote the grant and is familiar with the conditions under which the participating businesses applied. All funding for grant administration will be paid through the program and no town funds will be expended.

7(b)4 Please review the included resolution concerning the Automated Meter project. Original conditions called for \$7500 of town funds to be used to pay for funding assistance (McDavid fees). Public Water Supply has offered to allow that amount to be rolled into the award, meaning 80% of that will be paid from grant funds.

7(b)5 We have included \$9000 in the FYE 14 budget to purchase a new mower, however we ask that you allow us to enter into a three year lease for two mowers at a cost of \$4500 per year for the three year period. We find that maintenance costs and "down time" are becoming more of an issue as we operate older equipment. The terms of the lease covers any maintenance fully for the first two years, and the power and drive for the third. At the end of the term, we can evaluate and choose to purchase the mowers, turn them in, or trade them for new. Though the acquisition costs are higher, we believe that benefits will be realized in decreased or eliminated maintenance and reduced down time.

As always, if you have questions or concerns, please give me a call.

MINUTES
SNOW HILL BOARD OF COMMISSIONERS
MONDAY, MAY 13, 2013
MELVIN G. OLIVER TOWN HALL
SNOW HILL, NORTH CAROLINA 28580

1. Call to Order – Mayor Liles called the meeting to order at 7:00 p.m. The prayer was offered by Commissioner Hagans. The Pledge was led by Commissioner Taylor.
2. Roll Call – The roll was called by Town Clerk, Cathy Webb. All members were present. A quorum was declared.
3. Consider Agenda Approval – A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried unanimously to approve the agenda as presented.
4. Consider Minutes Approval – A motion was made by Commissioner Hagans, seconded by Commissioner Scarborough, and carried unanimously to approve the April 8, 2013 minutes as approved.
5. Program: Public Hearing – FY 2014 Proposed Budget –
A motion was made by Commissioner Taylor, seconded by Commissioner Washington, and carried unanimously to begin the public hearing. Dana Hill asked if there were any questions from the Board or anyone. He indicated that the Budget Ordinance, the Budget Message, and the proposed budget was being presented. Mr. Hill said that the only significant changes were that he had received the Health Insurance Rates since the last proposed budget was presented. He said that there was a new line item in each department that was for Unemployment Reserve-a new state requirement. Commissioner Scarborough asked if there was any monies being put back into the proposed budget. Mr. Hill indicated that \$20,000 had been allocated to contingency and \$22,000 for capital outlay. A motion was made by Commissioner Washington, seconded by Commissioner Hagans, and carried unanimously to close the Public Hearing and reconvene to regular session.
6. Presentations: NONE
7. Report of Officers:
 - a. **Mayor** - Mayor Liles reported that there would be a benefit for the Animal Shelter On Thursday night, May 16th, 2013 at the City Club on Carolina Drive..

There would be a silent auction and a meal will be served. He urged all that could to attend this function.

He also mentioned that Ms. Mary Jane Exum, who was instrumental in getting the lights put on the bridge, passed away. He also mentioned that Mr. Jesse Dixon passed away and a resolution was presented in honor of him. Mayor Liles asked everyone to bow their heads in a moment of silence.

Mayor Liles announced that the June 13, 2013 meeting would be combined with A Business After Hours. He would make some presentations-The Presentation of the SBEC Grant, etc. He also commented on the flower pots on main street donated by the Garden Club, and asked if anyone saw any of the members of the Garden Club to express their appreciation for them.

b. Town Administrator – Dana Hill

1. **AMR Update** – He announced that pre-construction meeting for the Automatic Meter Reading System was held on May 8, 2013. The Antennae will be put on the water towers in the next couple of weeks. The contractors will individually notify each customer before they begin the meter change out. Commissioner Scarborough asked how long the customers would be without water once the change out began. Mr. Hill said that it would take approximately 15-20 minutes to change out a meter. Mr. Hill said that the contractors had about 180 days to complete the project.
2. **South Greene Ball field Restrooms** - Mr. Hill said that the bathrooms should be completed in about a week.
3. **Auditing RFP** – Mr. Hill noted that we were not dissatisfied with the current Auditors, but thought that it was time to see what proposals other auditors had to offer. We received several bids, the lowest one being John Pollard, CPA, from Tarboro. Favorable references were received from all that Mr. Hill contacted. We were billed \$12,000 for last year's audit. Mr. Pollard proposed \$7,500 for the first year and \$7,600 for the second year. (bid proposals will be a part of the minutes) Commissioner Scarborough asked how long had Mr. Pollard been a CPA. Mr. Hill said that he did not know but would check. Commissioner Washington said that she was satisfied with the references that Mr. Hill had.
4. **Town Hall Renovation** - Mr. Hill obtained pricing to have the service Counter at Town Hall removed and replaced in a way which will allow for more efficient operation by decreasing computer terminals and adding a

security element that is lacking in the previous arrangement. This will also allow for more comfortable seating at the Board Meetings. The cost will be minimal at under \$2,000 and can be funded from the current operating budget. He would like to attempt to get one additional price and proceed with the most economical and qualified bidder. Commissioner Washington said that the cashiers would have more privacy when talking with Customers.

5. **Cemetery Property - Mr. Hill said that the he would be closing on the Cemetery property in the next few days.** Mr. Hill said that bids had been collected for clearing the newly acquired cemetery property. All prices were comparable at \$25,000 from qualified contractors. In a continued effort to spend money locally, Mr. Hill asked that the contract be awarded to Carolina Farms. He indicated that although the Town did not have immediate need for the property, once the site is prepared, excess cemetery dirt can be hauled in as available to begin filling the property in. Funding will be allocated from Fund Balance. Commissioner Taylor asked if the trees that had been planted could be moved. Mr. Hill said that
6. **Comprehensive Land Use Plan –** Mr. Hill reported that the Town has the opportunity to apply for funding from a Regional Transformation Grant to complete a Comprehensive Land Use Plan as it relates to health and recreational activities. This document can be used to qualify for future funding for those activities. The plan would be completed by East Carolina University Planning Department. The total grant request is \$5000. Mr. Hill said that he also spoke to the group about helping the Town update the Zoning Ordinances.
7. **SBEA Grant -** The Town was recently notified that they have been awarded the \$250,000 Small Business and Entrepreneurial Assistance Grant from NC Department of Commerce. This funding allows for improvements to the businesses that applied (Tide Tamer, Worth Products, Hardy's Appliance, and Greene County Florist) that will in turn create jobs. The Project Budget Ordinance and a request to solicit RFP's for grant Administrator and small business coordinator is included. This will require no Town funding. A pamphlet or booklet will be put together for people coming into Town looking to start a business-some information will be available to give them.
8. **Water Supply Options –** Mr. Hill said that there had been a lot of talk over the past couple of months about how the Town wanted to handle the alternative water supply. Green Engineering had been hired to do a study

of this. Mr. Green brought back two recommendations. The first finding states that Snow Hill has adequate supply and allocation to provide water without a foreseeable need to purchase from Greene County and the second one being that Snow Hill could more efficiently operate as an independent isolated water system. Mr. Hill stated that the Town is capable of producing 1.1 million gallons per day from the existing wells if all are in service. Mr. Hill said that the Division of Water Resources is currently evaluating the Requirement to continue reducing withdrawal of ground water, and that he expects to be able to hold at the current 25% reduction. This decision will be made in September. If Snow Hill proceeds with all conditions that are currently in place and a “worse case” decision comes from DWR, at a 1% steady growth rate we would have an adequate supply thru 2072. If no further reductions are required and we develop the test well into an unconfined, unregulated aquifer, and experience a steady 1% growth rate, we would have an adequate supply through 2072. If no further reductions are required and we develop the test well into an unconfined, unregulated aquifer, and experience a steady 1% growth rate, we have an adequate supply thru 2114. The cost to develop the test well is estimated to be \$50,000. If our system is isolated from Greene County, an estimated \$75,000 would be required to install a transmission line from Well #5 into Town. If Snow Hill remains a member of the GC Alternative Water Supply Project, we will pay an additional 1.87 million dollars into the fund (at \$12 per month) per account for 12 years) Commissioner Scarborough said that she had heard some comments about the quality of the water. Mr. Hill said that the county had presented the inter-local agreement back in September and the question is whether to sign this agreement. He said that he did not think this was beneficial to our citizens. He asked if the Board would support not entering into this local agreement. Commissioner Scarborough thanked Mr. Hill for explaining and gathering information concerning this.

9. **Joint Meeting with Greene County Board** – Mr. Hill said that there had been some discussion in having a joint meeting with the Greene County Board and he believes that now would be a good time to discuss the water situation with them. Mr. Hill said that he would coordinate with Mr. Hicks and get this meeting scheduled.

c. Finance Officer – Tax release

1. Cathy Webb asked the Board for permission to release the taxes for Ji Yang, Parcel #08-22313 located at 98 Chase Drive. This house was demolished in the hurricane in April 2011. The value of the property was \$82,300. The amount of the taxes billed was \$288.05.

d. Chief of Police – John Rea

- 1. Operational report** – Mr. Rea presented crime reports for March and April, 2013 for information. Commissioner Scarborough asked how much revenue had been generated from the ordinance violations. Mr. Rea said that to date about \$15,000 had been received.

- 8. Report of Boards: Planning Board** –Mr. Hill said that the Planning Board Meeting Minutes of May 6, 2013 were included in the packet. He said the Planning Board reviewed two site plans presented by Carolina Community Developers. One plan specified duplexes and the other townhouses. Carolina Community Developers would prefer to have duplexes in order to serve the elderly Population better. A motion was made by Bobby Taylor to approve both Plans conceptually with the understanding that a final site plan would be submitted for review and comment for final approval. The motion was seconded by Salvador Abrego and carried.

9. Public Comments –

- 1. Sharon Ginn** – Mrs. Ginn announced that the Annual Concert in the Courtyard would be held June 11, 2013 at 7:00 featuring the Malpass Brothers. This concert will be free-but donations will be taken.

10. Unfinished Business – NONE

11. New Business:

- 1. Consider Authorizing Administrator to Execute Contract with John Pollard, CPA for Auditing Services-** Commissioner Scarborough said that Jay had been with our Town for many years and had been with the Town during turbulent times. She said that she was not saying that these things did not need to go out on bid, but that she thought Jay had served the town well. Commissioner Taylor said that he agreed with Commissioner Scarborough to a certain extent, but if we went thru the process of the bids, why wouldn't you give it to the lowest bidder-looks like you would be defeating the purpose. Commissioner Scarborough asked Attorney Pridgen if the Town was required by Law to give it to the lowest bidder. Attorney Pridgen said that he would have to check on this. A motion was made by Commissioner Washington, seconded by Commissioner Shackleford, and carried to execute the contract with John Pollard, CPA. Commissioner Scarborough voted nay.
- 2. Consider Authorizing Administrator to Proceed with Town Hall Customer Service Counter Upgrades** – A motion was made by Commissioner Scarborough made a motion, seconded by Commissioner Washington, and carried unanimously to proceed with the service counter upgrade.

3. **Consider Authorizing Carolina farms to Clear cemetery property –**
A motion was made by Commissioner Scarborough, seconded by Commissioner Washington, and carried unanimously to authorize Carolina Farms to begin the Cemetery clearing project.
4. **Consider Endorsement of Land Use Planning Grant Application -**
A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried unanimously to approve this Land Use Planning Grant Application.
5. **Consider Adopting Project Budget Ordinance for SBEA Grant-**
A motion was made by Commissioner Washington, seconded by Commissioner Hagans, and carried unanimously to approve this Budget Ordinance.
6. **Consider Authorizing an RFP for CDBG Administrator/Small Business Activities Planner –**A motion was made by Commissioner Scarborough, Seconded by Commissioner Washington, and carried unanimously to Authorize Mr. Hill to send out RFP for the administrator.
7. **Consider Proposed Inter-Local Agreement for Alternative Water –**
A Motion was made by Commissioner Scarborough, seconded by Commissioner Hagans, and carried unanimously not to sign this Inter-Local agreement.
8. **Consider Authorizing a Tax release for JI Yang (Parcel #08-22313)**
A motion was made by Commissioner Shackelford, seconded by Commissioner Washington, and carried unanimously to approve this Release.

12. Closed Session –Personnel, Contract Negotiation

A motion was made by Commissioner Shackelford, seconded by Commissioner Hagans, and carried unanimously to go into closed session.

A motion was made by Commissioner Shackelford, seconded by Commissioner Scarborough to reconvene to regular session.

A motion was made by Commissioner Washington, seconded by Commissioner Scarborough, and carried unanimously to hire Bryant O'Briant for the position Of full-time police officer beginning July 1, 2013.

13. Commissioner Comments -

Commissioner Washington announced the passing of Mr. Jesse Dixon

- 14. Adjourn** – There being no further business to come before the Board, a motion was made by Commissioner Taylor, seconded by Commissioner Washington, and carried unanimously to adjourn.

Mayor

Clerk

FY 2013-2014

**Town of Snow Hill
Budget Message**

We are pleased to present a balanced proposed budget for fiscal year 2013-2014 with no allocation from fund balance. Town staff members at every level are committed to providing the highest level of service at the lowest possible cost.

Revenue Neutral Tax Rate

The general reappraisal of real property in Greene County occurs once every seven years. State law requires that units of local government publish a revenue neutral tax rate in the budget immediately following the completion of the general reappraisal of real property. The purpose of the revenue neutral tax rate is to provide citizens with comparative information.

The FY-2013-2014 operating budget follows the general reappraisal of real property for Greene County. The revenue neutral tax rate, as defined by G.S. 159-11(e), is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue for the current fiscal year if no reappraisal had occurred. The rate is then adjusted by a growth factor equal to the average annual percentage increase in the tax base due to improvements since the last general reappraisal. A summary of the historical tax base and associated levy is outlined below:

FYE	Tax Base	% Change	Tax Rate	Levy
2007	\$74,727,578	1.7 Increase	.38	\$283,961
2008	\$78,807,428	5.2 Increase	.35	\$275,826
2009	\$83,481,428	5.6 Increase	.35	\$292,185
2010	\$83,173,428	.4 Decrease	.35	\$291,107
2011	\$84,744,000	1.9 Increase	.35	\$296,604
2012	\$84,940,857	.3 Increase	.35	\$297,293

As a result of the general reappraisal, the tax base for the coming year for the Town of Snow Hill will increase to \$93,040,079. With an average growth factor of 2.4%, the revenue neutral tax rate for FYE 2014 is \$0.33. However, it is the opinion of finance staff that our citizens would be better served by allowing the tax rate to remain at the current \$0.35. As needs continue to grow, we believe it to be fiscally responsible to insure that Snow Hill is able to put these revenues back into the community in the form of modern equipment, a well trained staff, and facility upgrades and improvement.

Administration realizes that our employees are the lifeblood of the organization and the “face” of Snow Hill to our citizens. Though we all continue to face difficult economic times, we have included a 2.5% cost of living adjustment for all employees. Snow Hill has a dedicated and well trained staff that must handle many assorted duties on a daily basis. We commend them for the job they do and the service they deliver. Salary line items have been adjusted in all departments to accurately reflect the distribution of time.

The major item of change in the proposed budget is in Public Safety. Our citizens deserve the peace of mind that comes with a modern, well staffed, and properly trained municipal law enforcement agency. The budget proposes the addition of one full time officer, and will allow extended and/or overlapping coverage. Total expenditures for Public Safety are forecasted at \$222,080. These changes will bring our Police staff to four full time and three part time officers.

The fire protection contract with Snow Hill Rural Fire Department is proposed to remain at \$28,000 for the coming year.

Housing Enforcement remains a high priority in the proposed budget with a \$10,000 allocation to allow for continued efforts to demolish dangerous, unsightly properties.

An additional 4.5 acres of property has been purchased adjacent to the cemetery and the process of clearing and filling the property will be on-going. At this time, we have not made a specific allocation towards the project, but may be amended into the budget over the next few months.

General Fund contingency is allocated at \$20,000 to cover unexpected events, and \$17,734 has been allocated to Capital Outlay for equipment and facilities.

We have also proposed no increase in utility rates; however, fees for services have been adjusted to meet current costs. With the recent decision to not participate in the Greene County Water project, the \$12 per meter monthly charge for Alternative Water Supply has been recommended to reduce to \$6 per meter per month to be allocated for utility system improvements.

Snow Hill was recently awarded a grant/loan package to convert our water meters to an automated reading system and to replace older, problematic main lines. Expenditures reflect \$44,000 for debt service associated with those projects, though payment in full may not be required in this fiscal year.

The combined allocation for contingency the enterprise fund is \$42,210.

The total projected revenues and expenditures are \$853,800 in General Fund and \$949,500 in the Enterprise Funds.

Expenditures by Department

Governing Body	\$54,930
Administration	\$101,841
Election	\$5,000
Public Safety	\$222,080
Street	\$90,465
Sanitation	\$129,675
Cemetery	\$68,705
Powell Bill	\$42,370
Community Development	\$138,734
Water	\$466,635
Sewer	\$482,865

Staff remains committed to meeting the needs of our citizens while remaining fiscally responsible and efficient as we work toward a promising future for Snow Hill.

Respectfully Submitted:

Dana Hill
Town Administrator

Cathy Webb
Town Clerk, Finance Officer

BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of the Town of Snow Hill, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of Town Government and its activities for the fiscal year beginning July 1, 2013, and ending June 30, 2014 in accordance with the Chart of Accounts heretofore Established for this Town:

General Fund Departments	Appropriation
Governing Body	54,930
Administration	106,841
Public Safety	222,080
Streets	90,465
Powell Bill	42,370
Sanitation	129,675
Cemetery	68,705
Community Development	118,734
Contingency	20,000
Total General Fund Appropriations	853,800

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

General Fund Revenues	Appropriation
Current year's real property taxes	309,000
Prior year's real property taxes	3,000
Motor Vehicle Taxes	20,000
Penalties and Interest	3,000
Powell Bill Funds	42,000
Franchise taxes	50,000
Peg Channel	31,000
Piped Natural Gas	4,500
Telecommunication Taxes	32,000
Waste Collection Fees	100,000
Video Programming	5,000
Solid Waste Tax	1,100
Local Option Sales Tax	134,000

Other Revenues	118,100
Interest on Investments	1,100
Total General Fund Revenues	853,800

Section 3. The following amounts are hereby appropriated in the Water/ Sewer Fund for the operation of Sewer Utilities for the fiscal year beginning July 1, 2013 and ending June 30, 2014, in accordance with the Chart of Accounts heretofore approved by the Town:

Water/Sewer Revenues	Appropriation
Water Sales	365,000
Sewer Sales	470,000
Other Revenue	114,500
Total Water/Sewer Fund Revenues	949,500

Water/Sewer Expenditures	Appropriation
Water Department	422,635
Sewer Department	336,655
Debt Service	146,000
Contingency	44,210
Total Water/Sewer Expenditures	949,500

Section 4. There is hereby a tax at the rate of thirty five (.35) cents per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2013, for the purpose of raising the revenues listed as "Current Year's Property Taxes" in the General Fund in Section 2 of this ordinance. Vehicle Tax Revenue is listed as a separate line item. This rate is based on an estimated total valuation of property for the purpose of taxation.

Section 5. In the General Fund waste collection fees will remain the same.

Section 6. Water charge will be \$5.00 per 1,000 gallons for inside and outside Customers. Availability Fees for inside are \$2.00 and for outside \$10.00. Alternative water supply fee will decrease from \$12 to \$6.00 per meter.

Section 7. Sewer charges are \$9.50 for Residential, Commercial, and Industrial per 1000 gallons of sewer.

Section 8. The Finance Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. May transfer amounts between objects of expenditure within a department without

limitation and without a report being required.

b. May transfer amounts up to \$1000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. May not transfer any amounts between funds nor from any contingency appropriation within any funds without the provision of a Board approved Budget amendment.

Section 18. The total budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014 is \$1,803,300.

Section 19. Copy of this Budget Ordinance shall be furnished to the Finance Officer of this town to be kept on file by her for her discretion in the disbursement of funds.

Motion made by _____, seconded by Commissioner _____
And carried _____ to adopt this FY 2013-2014 Budget Ordinance.
Adopted this _____ day of June 2013.

ATTEST:

Dennis Liles, Mayor

Cathy Webb, Town Clerk-Finance Officer

TOWN OF SNOW HILL							
BUDGET - WATER SEWER FUND							
FOR THE FISCAL YEAR ENDED JUNE 30, 2014							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks		
Revenues							
60-3710-0491	WATER DEPOSIT INTEREST INCOME	-					
60-3710-0492	INTEREST ON INVESTMENTS						
60-3710-0510	WATER SALES	300	300	500			
60-3710-0511	SEWER FEE RECEIPTS	381,000	370,000	365,000			
60-3710-0516	RECONNECTION FEES	480,000	470,000	470,000			
60-3710-0517	SHUT OFF FEES	2,800	5,000	5,000			
60-3710-0518	UTILITY SERVICE CHARGE	25,000	22,000	23,000			
60-3710-0520	SERVICE CHARGE - RETURNED CHECKS	142,000	157,000	75,000			
60-3710-0521	WATER TAP ON FEES	6,000	6,000	6,000			
60-3710-0522	SEWER TAP-ON FEES	2,000	1,200	2,000			
60-3710-0523	Septic Tank Waste Fees	400	1,000	2,000			
60-3710-0800	MISCELLANEOUS INCOME						
60-3710-0802	RURAL CENTER CREAT	3,000	500	1,000			
60-3710-0820	SALE OF EQUIPMENT		50,000				
60-3710-0850	DISASTER PAYMENT						
60-3710-0851	INSURANCE PROCEEDS						
Total Revenues		1,042,500	1,083,000	949,500			

TOWN OF SNOW HILL							
BUDGET - WATER SEWER FUND							
FOR THE FISCAL YEAR ENDED JUNE 30, 2014							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks		
Water Department:							
60-7130-0121	SALARIES AND WAGES	77,520	88,100	99,450			
60-7130-0122	SALARIES - OVERTIME						
60-7130-0126	SALARIES - TEMP & PT	16,320	19,500	20,500			
60-7130-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	2,240	2,900	3,040			
60-7130-0180	RETIREMENT	5,640	7,100	8,100			
60-7130-0181	FICA & OTHER EMPLOYMENT TAXES	7,170	8,500	9,400			
60-7130-0182	HOSPITAL INSURANCE	12,000	12,500	10,000	Premium Increase		
60-7130-0183	LIFE/DENTAL INSURANCE	1,200	2,000	1,200			
60-7130-0184	401K		360	900			
60-7130-0185	UNEMPLOYMENT RESERVE			690	New NC Requirement		
60-7130-0190	PROFESSIONAL SERVICES	81,000	50,000	50,000			
60-7130-0191	DEBT SERVICE		11,250	44,000	Line Replacement, AMR		
60-7130-0192	WATER SAMPLES EXPENSE	12,000	6,000	6,000			
60-7130-0193	ALTERNATIVE SUPPLY	145,000	157,000	75,000			
60-7130-0200	SUPPLIES & MATERIALS	24,500	24,500	24,500			
60-7130-0212	UNIFORMS	500	500	500			
60-7130-0251	MOTOR FUELS	9,500	9,500	9,500			
60-7130-0260	OFFICE SUPPLIES & MATERIALS	1,000	1,000	1,000			
60-7130-0310	TRAVEL & TRAINING	4,500	4,500	4,500			
60-7130-0320	TELEPHONE & POSTAGE	9,000	8,000	8,000			
60-7130-0330	UTILITIES	26,000	21,000	25,000			
60-7130-0351	BUILDING REPAIR & MAINTENANCE	1,000	1,000	1,000			
60-7130-0352	EQUIPMENT REPAIR & MAINTENANCE	30,000	15,000	15,000			
60-7130-0353	VEHICLE REPAIR & MAINTENANCE	2,000	2,000	2,000			
60-7130-0654	SOFTWARE/SUPPORT	3,000	2,500	2,500			
60-7130-0391	LEGAL ADVERTISING	1,000	500	500			
60-7130-0450	INSURANCE & BONDING	9,000	8,000	13,250			
60-7130-0491	DUES & SUBSCRIPTIONS	1,500	1,550	2,000			
60-7130-0499	MISCELLANEOUS	1,500	5,000	4,000			
60-7130-0500	CAPITAL RESERVE	41,310	36,895	3,000	1/3 Lawn Mower		
60-7130-0501	CONTINGENCY	25,000	25,000	22,105			
60-7130-0502	DEPRECIATION						
60-7130-0503	RURAL CENTER GRANT		50,000				
Total Water Department		550,400	581,655	466,635			

TOWN OF SNOW HILL							
BUDGET - WATER SEWER FUND							
FOR THE FISCAL YEAR ENDED JUNE 30, 2014							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks		
Sewer Department:							
60-7140-0121	SALARIES AND WAGES	89,760	96,600	106,950			
60-7140-0122	SALARIES - OVERTIME						
60-7140-0126	SALARIES - TEMP & PT	16,290	24,000	23,800			
60-7140-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	2,650	3,400	3,400			
60-7140-0180	RETIREMENT	5,650	7,950	8,900			
60-7140-0181	FICA & OTHER EMPLOYMENT TAXES	7,170	9,500	10,230			
60-7140-0182	HOSPITAL INSURANCE	12,500	12,000	10,650	Premium Increase		
60-7140-0183	LIFE/DENTAL INSURANCE	1,400	1,800	1,200			
60-7140-0184	401K		700	1,360			
60-7140-0185	UNEMPLOYMENT RESERVE			750	New NC Requirement		
60-7140-0190	PROFESSIONAL SERVICES	25,000	17,000	13,000			
60-7140-0192	SEWER TESTING SERVICE	11,500	11,000	13,000			
60-7140-0194	SLUDGE DISPOSAL	15,000	15,000	15,000			
60-7140-0195	PERMIT FEES	1,800	1,800	1,800			
60-7140-0200	SUPPLIES & MATERIALS	15,000	15,000	15,000			
60-7140-0211	JANITORIAL SUPPLIES						
60-7140-0212	UNIFORMS	500	500	500			
60-7140-0251	MOTOR FUELS	5,000	5,000	5,170			
60-7140-0260	OFFICE SUPPLIES & MATERIALS	900	600	600			
60-7140-0310	TRAVEL & TRAINING	4,500	4,500	4,500			
60-7140-0320	TELEPHONE & POSTAGE	10,000	9,000	8,000			
60-7140-0330	UTILITIES	43,000	43,000	45,600			
60-7140-0351	BUILDING REPAIR & MAINTENANCE	500	500	500			
60-7140-0352	EQUIPMENT REPAIR & MAINTENANCE	25,000	35,000	40,000			
60-7140-0353	VEHICLE REPAIR & MAINTENANCE	2,000	2,000	2,000			
60-7140-0354	SOFTWARE/MAINT/SUPPORT	2,700	2,400	2,400			
60-7140-0391	LEGAL ADVERTISING	700	500	100			
60-7140-0450	INSURANCE & BONDING	15,000	15,000	17,350			
60-7140-0491	DUES & SUBSCRIPTIONS	1,100	1,000	1,000			
60-7140-0499	MISCELLANEOUS	500	4,500	3,000			
60-7140-0500	CAPITAL RESERVE	41,080	37,095	3,000	1/3 Lawn Mower		
60-7140-0501	DEBT SERVICE	110,900	105,000	102,000			
60-7140-0502	CONTINGENCY	25,000	20,000	22,105			
60-7140-0503	DEPRECIATION						
Total Sewer Department		492,100	501,345	482,865			
Total Water Sewer Fund		1,042,500	1,083,000	949,500			

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDED JUNE 30, 2014						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks	
Revenues						
10-3010-0000	AD VALOREM TAX CURRENT YEAR	271,100	280,000	309,000		
10-3010-0100	AD V TAX 1ST PRIOR YEAR	4,300	4,000	3,000		
10-3010-0200	AD V TAX 2ND PRIOR YEAR	3,000	3,000	2,000		
10-3010-0300	AD V TAXES 3RD PRIOR YEAR	1,500	500	500		
10-3010-0400	AD V TAX 4TH PRIOR YEAR & OTHERS	1,000	1,500	2,000		
10-3010-1000	VEHICLE TAX CURRENT YEAR	23,000	20,000	20,000		
10-3010-1100	VEHICLE TAX PRIOR YEARS	3,000	3,000	3,000		
10-3170-0000	TAX PENALTIES/INTEREST	6,000	3,000	3,000		
10-3180-0000	TAX DISCOUNTS		-			
10-3190-0000	LICENSE TAGS	8,200	5,000	5,000		
10-3280-0000	VIDEO PROGRAMMING	17,000	6,000	5,000		
10-3290-0000	INTEREST INCOME	1,100	1,100	1,100		
10-3290-0100	HISTORIC COMM INCOME	-	-			
10-3291-0000	PEG CHANNEL	17,000	32,000	31,000		
10-3293-0000	TELECOMMUNICATION TAXES	32,000	35,000	32,000		
10-3300-0000	HILLVIEW STREET FEES	1,600	1,600	1,600		
10-3310-0000	GREENE LAMP RENT	6,600	6,600	6,600		
10-3310-0100	RENT GREENE COUNTY	6,700	6,700	6,700		
10-3310-0200	GREENE LAMP/ELECTIONS ELECTRIC	6,000	6,600	6,600		
10-3310-0400	COMMUNITY CENTER LEASE	6,000	6,000	6,000		
10-3350-0000	MISCELLANEOUS INCOME	8,000	5,000	3,000		
10-3350-0100	PD FINES			10,000		
10-3350-0200	SALE OF EQUIPMENT/PROPERTY	12,000	12,000	12,000		
10-3350-0400	ZONING FEES	1,500	1,500	600		
10-3350-0600	GRANT AWARD INCOME					
10-3370-0000	FRANCHISE TAX	46,000	50,000	50,000		
10-3380-0000	PIPED NATURAL GAS		4,500	4,500		
10-3410-0000	BEER AND WINE TAX	2,000	2,000	5,000		
10-3430-0000	PB ALLOCATION	46,000	46,000	42,000		
10-3440-0000	SOLID WASTE DIST TAX	1,000	1,100	1,100		
10-3450-0000	LOCAL OP SALES TAX 1%	123,000	132,000	134,000		
10-3470-0000	GREENE CO ABC BOARD	1,000	1,000	1,500		
10-3590-0000	WASTE COLLECTION FEES	91,000	105,000	100,000		
10-3610-0000	SALE OF LOTS	18,000	18,000	15,000		
10-3610-0100	GRAVE OPENINGS	26,000	30,000	30,000		
10-3610-0200	INSTALL GRAVE MARKERS	1,500	1,000	1,000		
10-3800-0000	RISK MANAGEMENT SAFETY GRANT					
10-3990-0000	APPROPRIATION FROM FUND BALANCE			0		
Total Revenues		794,800	830,700	853,800		

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDED JUNE 30, 2014						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks	
Governing Body:						
10-4110-0121	SALARIES AND WAGES	32,000	32,760	32,760		
10-4110-0180	RETIREMENT					
10-4110-0181	FICA & OTHER EMPLOYMENT TAXES	2,500	2,510	2,520		
10-4110-0190	PROFESSIONAL SERVICES	16,000	16,000	16,000		
10-4110-0260	OFFICE SUPPLIES & MATERIALS	200	200	200		
10-4110-0310	TRAINING	500	300	300		
10-4110-0450	INSURANCE & BONDING	1,500	1,500	2,350		
10-4110-0499	MISCELLANEOUS	800	800	800		
Total Governing Body		53,500	54,070	54,930		
Administration:						
10-4120-0121	SALARIES AND WAGES	32,640	34,100	31,440		
10-4120-0122	SALARIES - OVERTIME					
10-4120-0126	SALARIES - TEMP & PT	4,080	4,300	1,800		
10-4120-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	820	900	840		
10-4120-0180	RETIREMENT	2,560	2,500	2,250		
10-4120-0181	FICA & OTHER EMPLOYMENT TAXES	2,860	3,000	2,600		
10-4120-0182	HOSP. INSURANCE	1,800	2,300	1,310	Premium Increase	
10-4120-0183	LIFE/DENTAL INSURANCE	500	500	320		
10-4120-0184	401K		100	100		
10-4120-0185	UNEMPLOYMENT RESERVE			131	New NC Requirement	
10-4120-0190	PROFESSIONAL SERVICES	9,000	9,000	9,000		
10-4120-0191	TAX COLL FEE - GREENE CO	1,600	1,000	1,000		
10-4120-0192	INTEREST TO DMV			900		
10-4120-0200	SUPPLIES & MATERIALS	500	500	1,000		
10-4120-0211	JANITORIAL SUPPLIES/SERVICES	250	250	250		
10-4120-0212	UNIFORMS					
10-4120-0260	OFFICE SUPPLIES & MATERIALS	2,000	1,900	1,900		
10-4120-0310	TRAVEL & TRAINING	1,500	1,500	1,000		
10-4120-0320	TELEPHONE & POSTAGE	6,800	5,000	6,200		
10-4120-0330	UTILITIES	14,800	15,000	17,000		
10-4120-0351	BUILDING REPAIR & MAINTENANCE	4,500	2,500	2,500		
10-4120-0352	EQUIPMENT REPAIR & MAINTENANCE	3,100	3,000	3,000		
10-4120-0354	SOFTWARE/SUPPORT MAINT.	1,000	800	700		
10-4120-0391	LEGAL ADVERTISING	1,500	1,000	1,000		
10-4120-0450	INSURANCE & BONDING	3,200	3,500	4,800		
10-4120-0491	DUES & SUBSCRIPTIONS	3,000	3,000	3,000		
10-4120-0499	MISCELLANEOUS	7,500	8,000	8,000		
10-4120-0500	CAPITAL RESERVE					
Total Administration		105,310	103,650	101,841		
Election:						

TOWN OF SNOW HILL									
BUDGET - GENERAL FUND									
FOR THE FISCAL YEAR ENDED JUNE 30, 2014									
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks				
10-4170-0399	ELECTION EXPENSE	5,000		5,000					
Total Election		5,000		5,000					

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDED JUNE 30, 2014						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks	
Public Safety:						
10-4300-0121	SALARIES AND WAGES		112,370	145,310		
10-4300-0126	SALARIES- TEMP & PT		17,000	6,000		
10-4300-0127	BONUS, LONGEVITY, STIPENDS			340		
10-4300-0180	RETIREMENT		13,241	10,650		
10-4300-0181	FICA & OTHER EMPLOYMENT TAXES		9,900	11,600		
10-4300-0182	INSURANCE		6,000	7,900	Premium Increase	
10-4300-0183	DENTAL / LIFE		500	1,160		
10-4300-0184	401 K			8,000		
10-4300-0185	UNEMPLOYMENT RESERVE			920	New NC Requirement	
10-4300-0190	PROFESSIONAL SERVICES		2,000	500		
10-4300-0200	SUPPLIES & MATERIALS	4,400	2,000	4,000		
10-4300-0211	JANITORIAL SUPPLIES					
10-4300-0212	UNIFORMS		2,500	3,000		
10-4300-0251	MOTOR FUELS		18,000	14,000		
10-4300-0260	OFFICE SUPPLIES & MATERIALS		500	500		
10-4300-0310	TRAVEL & TRAINING		500	500		
10-4300-0320	TELEPHONE & POSTAGE		1,800	2,000		
10-4300-0352	EQUIPMENT REPAIR & MAINTENANCE		500	0		
10-4300-0353	VEHICLE REPAIR & MAINTENANCE		5,000	2,500		
10-4300-0354	SOFTWARE MAINTENANCE		2,700	2,700		
10-4300-0499	MISCELLANEOUS		2,000	500		
Total Public Safety		4,400	196,511	222,080		
Streets:						
10-4510-0121	SALARIES AND WAGES	8,160	15,570	16,040		
10-4510-0126	SALARIES - TEMP & PT	6,830	4,700	3,700		
10-4510-0127	*SALARIES - BONUS, LONGEVITY, STIPEND*	820	400	490		
10-4510-0180	RETIREMENT	1,000	1,400	1,430		
10-4510-0181	FICA & OTHER EMPLOYMENT TAXES	1,240	1,600	1,550		
10-4510-0182	HOSP. INSURANCE	1,000	510	1,270	Premium Incease	
10-4510-0183	LIFE/DENTAL INSURANCE	100	150	150		
10-4510-0184	401K		100	210		
10-4510-0185	UNEMPLOYMENT RESERVE			125	New NC Requirement	
10-4510-0190	PROFESSIONAL SERVICES	7,000	4,000	5,000	Tree Removal	
10-4510-0200	SUPPLIES & MATERIALS	2,200	2,000	2,000		
10-4510-0211	JANITORIAL SUPPLIES	100	100			
10-4510-0212	UNIFORMS	500	500	500		
10-4510-0251	MOTOR FUELS	3,500	4,200	4,200		
10-4510-0260	OFFICE SUPPLIES & MATERIALS	500	200			
10-4510-0310	TRAVEL & TRAINING	500	500	500		
10-4510-0330	UTILITIES	42,000	42,000	40,000		
10-4510-0352	EQUIPMENT REPAIR & MAINTENANCE	1,400	1,500	1,500		
10-4510-0353	VEHICLE REPAIR & MAINTENANCE	1,000	1,500	2,000		
10-4510-0354	SOFTWARE/SUPPORT MAINTENANCE	500	500	400		

TOWN OF SNOW HILL									
BUDGET - GENERAL FUND									
FOR THE FISCAL YEAR ENDED JUNE 30, 2014									
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks				
10-4510-0391	LEGAL ADVERTISING	100	100	100					
10-4510-0450	INSURANCE & BONDING	4,500	4,500	6,100					
10-4510-0499	MISCELLANEOUS	200	200	200					
10-4510-0500	CAPITAL OUTLAY			3,000	1/3 Lawn Mower				
Total Streets		83,150	86,230	90,465					

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDED JUNE 30, 2014						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks	
Sanitation:						
10-4710-0121	SALARIES AND WAGES	23,970	14,450	11,775		
10-4710-0122	SALARIES - OVERTIME					
10-4710-0126	SALARIES - TEMP & PT	13,560	7,200	5,100		
10-4710-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	720	330	310		
10-4710-0180	RETIREMENT	2,670	1,720	1,200		
10-4710-0181	FICA & OTHER EMPLOYMENT TAXES	2,970	1,690	1,300	Premium Increase	
10-4740-0182	HOSP. INSURANCE	1,160	300	310		
10-4710-0183	LIFE/DENTAL INSURANCE	200	400	100		
10-4710-0185	UNEMPLOYMENT RESERVE			80	New NC Requirement	
10-4710-0190	PROFESSIONAL/CONTRACT SERVICES					
10-4710-0191	WASTE COLLECTION	87,000	87,000	85,000		
10-4710-0200	SUPPLIES & MATERIALS	300	400	300		
10-4710-0212	UNIFORMS	250	250	250		
10-4710-0251	MOTOR FUELS		2,400	3,100		
10-4710-0260	OFFICE SUPPLIES & MATERIALS	300	100	100		
10-4710-0300	WASTE COLLECTION/YARD		12,500	12,500		
10-4710-0310	TRAVEL & TRAINING	200	200	200		
10-4710-0352	EQUIPMENT REPAIR & MAINTENANCE	1,800	1,500	1,500		
10-4710-0354	SOFTWARE/SUPPORT/MAINT	1,200	1,100	1,000		
10-4710-0353	VEHICLE REPAIR & MAINTENANCE	4,500	3,500	3,000		
10-4710-0391	LEGAL ADVERTISING	200	100	100		
10-4710-0450	INSURANCE & BONDING	1,400	1,400	2,350		
10-4710-0499	MISCELLANEOUS	200	200	100		
10-4710-0500	CAPITAL OUTLAY					
Total Sanitation		142,600	136,740	129,675		
Cemetery:						
10-4740-0121	SALARIES AND WAGES	23,460	38,100	25,075		
10-4740-0122	SALARIES - OVERTIME		5,000	5,200		
10-4740-0126	SALARIES - TEMP & PT	6,680	6,500	5,100		
10-4740-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	720	1,000	630		
10-4740-0180	RETIREMENT	2,025	3,060	2,160		
10-4740-0181	FICA & OTHER EMPLOYMENT TAXES	2,360	3,480	2,350		
10-4740-0182	HOSP. INSURANCE	3,100	2,000	1,310	Premium Increase	
10-4740-0183	LIFE/DENTAL	300	400	250		
10-4740-0184	401K		200	360		
10-4740-0185	UNEMPLOYMENT RESERVE			170	New NC Requirement	
10-4740-0190	PROFESSIONAL SERVICES	15,000	18,000	18,000		
10-4740-0200	SUPPLIES & MATERIALS	500	700	500		
10-4740-0211	JANITORIAL SUPPLIES					
10-4740-0212	UNIFORMS	250	250	250		
10-4740-0251	MOTOR FUELS	500	800	800		
10-4740-0260	OFFICE SUPPLIES & MATERIALS	500	400	200		

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDED JUNE 30, 2014						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks	
Planning and Zoning:						
10-4910-0190	PROFESSIONAL SERVICES					
Total Planning and Zoning						
POWELL BILL						
10-4910-0121	SALARIES/WAGES	18,360	17,000	17,425		
10-4910-0126	SALARIES/WAGES/PT	2,960	4,000	3,700		
10-4910-0127	BONUS, LONGEVITY, STIPEND			500		
10-4910-0180	RETIREMENT EXPENSE	1,140	1,220	1,520		
10-4910-0181	FICA/MED EXPENSE	1,840	1,650	1,640		
10-4910-0182	HOSP. INSURANCE	1,800	1,150	1,200	Premium Increase	
10-4910-0183	DENTAL/LIFE INSURANCE	200	200	150		
10-4910-0184	401K		50	110		
10-4910-0185	UNEMPLOYMENT RESERVE			125	New NC Requirement	
10-4910-0190	PROFESSIONAL SERVICES	1,000	1,000	2,000		
10-4910-0200	SUPPLIES & MATERIALS	3,000	2,000	2,000		
10-4910-0251	MOTOR FUEL	3,500	3,000	2,000		
10-4910-0352	REPAIRS/MAINTENANCE	13,000	10,000	10,000		
TOTAL POWELL BILL		46,800	41,270	42,370		
Community Development:						
10-4930-0100	TREE ADVISORY COMMITTEE	500	200	50		
10-4930-0101	TOSH DEVELOPMENT COMMITTEE	5,000	6,000	10,000		
10-4930-0105	GC ARTS & HISTORY SOCIETY	5,000	5,000	5,000		
10-4930-0109	HISTORIC PRESERVATION COMMITTEE	1,500	1,500	6,000	Replace Bridge Lights	
10-4930-0111	NEUSE REGIONAL LIBRARY	4,000	4,250	4,250		
10-4930-0114	HAZARD MITIGATION PLAN	1,800				
10-4930-0115	CONTINGENCY		20,000	20,000		
10-4930-0116	PLANNING BOARD	3,000	3,000	2,700		
10-4930-0119	DONATIONS/CIVIC ORGANIZATIONS	2,000	2,000	2,000		
10-4930-0120	HOUSING ENFORCEMENT		10,000	10,000		
10-4930-0192	FIRE PROTECTION CONTRACT		28,000	28,000		
10-4930-0193	EMS DONATION		2,000	2,000		
10-4930-0200	PEG CHANNEL REIMB	17,500	32,000	31,000		
10-4930-0300	PAVING PARKING LOT	12,000				
10-4930-0491	DUES/SUBSCRIPTIONS					
10-4930-7400	CAPITAL OUTLAY		14,689	17,734		
Total Community Development		52,300	128,639	138,734		
Total General Fund		508,455	830,700	853,800		

**Town of Snow Hill
Fee & Rate Schedule
Effective 1 July 2013**

Property Tax Rate \$.35

Water Rates

Inside Corporate Limits \$5 per thousand gallons
\$2 availability fee

Outside Corporate Limits \$5 per thousand gallons
\$10 availability fee

Utility Surcharge	<u>\$6 per meter</u>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Deleted: Alternative Water Surcharge</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;">Deleted: \$12 per meter</div>
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Sewer Rates \$9.50 per thousand gallons

Tap Fees * Additional fees apply for depths greater than 4 feet
 * Customer shall pay cost of pavement associated with tap
 * Larger services- cost plus

Water

Inside Corporate Limits	<div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">3/4"</div> <div>\$700</div> <div style="width: 150px;">Deleted: 600</div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">1"</div> <div>\$900</div> <div style="width: 150px;">Deleted: 800</div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">2"</div> <div>\$2200</div> <div style="width: 150px;">Deleted: 600 plus materials</div> </div>
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Outside Corporate Limits	<div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">3/4"</div> <div>\$900</div> <div style="width: 150px;">Deleted: 750</div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">1"</div> <div>\$1200</div> <div style="width: 150px;">Deleted: 1000</div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">2"</div> <div>\$2400</div> <div style="width: 150px;">Deleted: 1200 plus materials</div> </div>
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"Split Tap" (Irrigation)	<div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">3/4"</div> <div>\$400</div> <div style="width: 150px;">Deleted: 300</div> </div>
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Sewer

Inside Corporate Limits	<div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">4" Single Family</div> <div>\$500</div> <div style="width: 150px;">Deleted: 400</div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">4" Multi Family or Commercial Suite</div> <div>\$600 per unit</div> </div>
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Outside Corporate Limits	<div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">4" Single Family</div> <div>\$900</div> <div style="width: 150px;">Deleted: 800</div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 150px;">4" Multi Family or Commercial Suite</div> <div>\$1200 per unit</div> </div>
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**Sewer System Impact Fee
Commercial New Service**

\$600 per 100 gallons per day of anticipated flow

- Anticipated flow to be determined by Snow Hill through comparison of existing business types

Residential New Service

\$600

Solid Waste Collection \$10.50 per container

Special Waste Collection \$ 65 per load

Deleted: Pickup Truck \$35
per load
Dump Truck \$50 per load

Cemetery

Snow Hill Residents

Lot Purchase	\$400
Opening / Closing	\$400
Crypt Purchase	\$3000
Crypt Opening / Closing	\$300
Cremation Opening Closing	\$75
Infant Opening / Closing	No Charge

General

Lot Purchase	\$800
Opening / Closing	\$600
Crypt Purchase	\$3000
Crypt Opening / Closing	\$600
Cremation Opening / Closing	\$150
Infant Opening / Closing	\$75

Monument Inspection \$40

Ownership Transfer \$400

Lot Exchange \$50

- Fees for Snow Hill Residents include tax paying, non-resident property owners, without an outstanding tax balance. Must provide two different forms of identification for verification.
- Lots, with the exception of those designated by the Cemetery Superintendent, must be purchased in sets of two.
- VA, Infant, and In-Kind Replacement markers are exempt from Monument Inspection Fee

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Other Fees

Driveway Construction or Alteration Inspection	\$25
Lock Tampering Fee	\$50
Meter Replacement Fee	\$150
Service Charge	\$25
Water Deposit ¾"	\$50
1"	\$55
2"	\$90
Garbage Cart Deposit	\$55 per customer
Utility Late Fee	\$25
Reconnect Fee	\$25
Return Check Fee	\$35
Duplicate Utility Bill	\$0.10
Copies	\$0.10
Meeting Packet Fee	charge per copy
Use of Public Place Deposit (general)	\$25
Notary Fees	
Snow Hill Residents	\$2
General	\$5
Fax	\$1.50 per page

South Greene Softball Field

Practice or Recreational Play (3 hour max) <i>No Field Preparation</i>	No Charge
Practice or Recreational Play (3 hour max) <i>Field Preparation</i>	\$25
Day or Weekend Tournament	\$25 per team

Lights	\$25 per hour
Practice or Recreational Play Deposit	\$25
Tournament Deposit	\$100

Outside Equipment & Labor (hourly)

Pickup Truck	\$20
Lawn Mower	\$20
Air Compressor	\$20
Sewer Jet	\$55
Tractor / Bush Hog	\$55
Dump Truck	\$60
Bucket Truck	\$60
Backhoe	\$75
Labor	Current plus 15%
Materials	Cost plus 15%

Planning & Zoning

Commercial

Rezoning Request	\$225
Variance Request	\$225
Special Use Request	\$225
Peddler's Permit <i>*valid for one year</i>	\$50
Group Project	\$250
Site Review <i>no request</i>	\$125
Site Review <i>with request</i>	\$50
Zoning Permit <i>Outside Historic District</i>	\$50
<i>Inside Historic District</i>	\$25

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Residential

Rezoning Request	\$225
Variance / Special Use Request	\$225
Group Project	\$250

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Zoning Permit	\$30
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Subdivision

Preliminary Review	\$250 plus \$20 per acre
Final Review	\$100
Minor (2 lots or less)	\$50

* Developer shall pay all Engineering / Surveying review services

Appeals	\$200
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Street Closing	\$400 plus survey costs
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Business License

Internet Sweepstakes

\$2600 per year (pro-rated) plus \$500 per year per machine (not to be pro-rated)

Memorandum

June 10, 2013

To: Mayor Liles and Town Commissioners

From: Dana Hill

Subject: Award of Contract for CDBG Grant Administration Services

Synopsis: Staff seeks approval of a contract with Carolina Opportunities, Inc. for CDBG Grant Administration Services for the FY 2013 Small Cities Community Development Block Grant (CDBG) Program, Small Business Entrepreneurial Assistance category.

RECOMMENDATION

It is recommended that the Board take the following action:

Approval to Contract with Carolina Opportunities, Inc. for CDBG Grant Administration Services and Authorize the Mayor to Execute the Contract.

Background

During October 2012, the Town Staff with assistance from Carolina Opportunities, Inc. prepared and submitted a CDBG, Small Business and Entrepreneur Assistance Grant Application. The Town applied for the maximum grant award of \$250,000 and on March 28, 2013 we received written notification that our application had been approved for funding for the amount requested. Subsequently, on May 8th Town staff met with a representative of North Carolina Department of Commerce who advised us of the next steps to take in order to begin working on the grant project. The Town has executed the Grant Agreement and now the next step is to award a contract for CDBG Administrative Services. A professional CDBG Grant Administrator is required for the administration of the CDBG grant because of its numerous and intricate administration requirements. The use of a CDBG grant consultant will ensure that the program is implemented in accordance with state and federal administrative requirements.

At the last Board Meeting, authorization was granted for the Town to advertise for a Request for Proposals (RFP) for CDBG Grant Administration Services. The RFP was advertised in the local newspaper for the required length of time and the RFP was mailed to interested contractors. All RFP's were due to the Town Hall by June 1, 2013. Three RFPs were received as listed below.

**East Carolina Council
Carolina Opportunities, Inc.
McDavid Associates, Inc.**

The Town seeks to select the Consultant best qualified to provide the desired level of service and to address the long-term best CDBG interest of Snow Hill. After selection of the best-qualified Consultant, the Town will negotiate a final lump sum price with the best-qualified Consultant using the budgeted administration and planning line items in the previously submitted CDBG Grant Application Budget.

A Selection Committee was established comprised of the Mayor, Finance Officer, and the Town Administrator to review each RFP submitted and to score each proposal in accordance with the point system prescribed in the RFP solicitation. After careful review the three proposals submitted were ranked as follows:

**Carolina Opportunities, Inc.
McDavid Associates, Inc.
East Carolina Council**

Robert Masters serves as the Principal for Carolina Opportunities, Inc. and has a long history of successful grant writing and project administration with the Town of Snow Hill and surrounding towns and counties. Carolina Opportunities also has the most experience with small business development and this is especially true of Snow Hill business entities and interests. Four Snow Hill businesses are participants and beneficiaries of this CDBG grant and project. Each of these businesses played an active role in the development of the original grant application and developed a close working relationship with Carolina Opportunities.

**Worth Products, Inc.
Tide Tamer Industries, Inc.
Hardy Appliance & Furniture
Greene County Florist**

This project also requires steps and planning activities to enhance Snow Hill's image as an "entrepreneur friendly community" and no firm is better qualified to provide this service than Carolina Opportunities who has worked extensively for more than a decade with many of our existing small business owners and Robert Masters who founded the Chamber of Commerce in 2003.

Other Options

Do not approve contract with Carolina Opportunities, Inc. and re-advertise for additional proposals.

Fiscal Impact

All costs associated with CDBG administration and planning paid to the consultant will be paid from Grant Funds. Total Administration and Planning funds = \$30,000

Attachments

Project Budget Summary

Snow Hill
CDBG SBEA Consolidated Budget

FUNDS	Tide	Tamer	Worth	Prod	Hardy	Furniture	GC	Florist	Administrator	Total
<u>Revenues</u>										
SBEA Grant	80,000		80,000			40,000		20,000	30,000	250,000
Local Match	69,580		12,000			25,000		7,380	0	113,960
TOTAL REVENUES	149,580		92,000			65,000		27,380	30,000	363,960
<u>EXPENSES</u>										
Construction/Rehab of Bldgs	149,580		50,000			65,000		27,380	0	291,960
Working Capital	0		42,000			0		0	0	42,000
Entrepreneur Friendly Planning	0		0			0		0	8,500	8,500
Administration	0		0			0		0	21,500	21,500
TOTAL EXPENSES	149,580		92,000			65,000		27,380	30,000	363,960

REQUEST FOR PROPOSALS (RFP)
TOWN OF SNOW HILL
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
SMALL BUSINESS ENTREPRENEURIAL ASSISTANCE
ADMINISTRATIVE SERVICES

I. EVALUATION CRITERIA

1. The Town will select the Consultant best qualified to:
 - provide the desired level of service
 - address the long-term best CDBG interest of Snow Hill
2. After selection of the best-qualified Consultant, the Town will negotiate a final lump sum price with the best-qualified Consultant using the information found in "J. LUMP SUM PRICE."
3. Proposals will be evaluated by the Town Manager using the following criteria:
 - a. General qualifications, competence and reputation of firm (40 points)
 - Age, size and stability of firm
 - Ability to manage and manipulate funds and activities to maximize benefit
 - Ability to keep the Town in a position to reapply for more funding
 - Ability to consistently obtain grant funding
 - Reputation with previous clients
 - b. Prior CDBG & economic development grant experience of firm (40 points)
 - Prior experience working closely with small business owners and entrepreneurs
 - Economic Development, Community Revitalization, Infrastructure, Scattered Site programs and other types of economic development grants
 - Volume of programs successfully administered
 - Prior program design philosophies, which address the Town 's objectives for

CDBG funds

- c. Qualifications of actively involved staff (30 points)
 - Qualifications of Project Manager
 - Level of involvement of program designers
 - Ratio of time spent by various personnel
 - Daily coordination between management and staff
 - Use of sub-consultants if any

- d. Ability to address local needs (30 points)
 - Past management and design performance in a manner consistent with local objectives
 - Flexibility and knowledge of CDBG programs

- e. Familiarity with locality (30 points)
 - Familiarity with population characteristics
 - Past work with Town

- f. Availability (20 points)
 - Ability to provide access to qualified project team members on a continual basis

- g. Hourly Rate Schedule (10 points)
 - Hourly rate schedule
 - Level of service proposed

RESOLUTION NO. _____
AMENDING CAPITAL PROJECT BUDGET ORDINANCE
FOR
PWS DWSRF IMPROVEMENT PROJECT (WIF-1635)
TOWN OF SNOW HILL

WHEREAS, Public Water Supply Section (PWSS) has issued an offer to fund the installation of an automatic meter reading system in the amount of \$841,000 with 80% as loan forgiveness (\$672,800) and 20% as loan (\$168,200 at 0% interest for fifteen year term) to the Town of Snow Hill, and

WHEREAS, Contract No. 1 – Automatic Meter Reading System was awarded to Matchpoint, Inc. for a negotiated contract amount of \$628,766.00 on February 11, 2013 to install the selected Badger water meter/Aclara fixed AMI, and

WHEREAS, PWSS has offered to allow the Town to keep their project “Owner Contribution” of \$7,500.00 for funding assistance and apply amount to allotted DWSRF PWS eligible funds where 80% as loan forgiveness (\$6,000.00) and 20% as loan (\$1,500.00).

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF SNOW HILL:

That the attached project budget ordinance for DWSRF Improvement Project is hereby amended and approved.

That the Mayor and Town Administrator are authorized to execute all related documents associated with the construction and contract administration of the project on behalf of Town of Snow Hill.

Adopted this the _____ day of _____, 2013.

Dennis Liles, Mayor
Town of Snow Hill

(SEAL)

ATTEST:

Cathy Webb, Town Clerk

CAPITAL PROJECT BUDGET ORDINANCE
PWS DWSRF Improvement Project - WIF-1635
Contract No. 1 - Automatic Meter Reading System
Town of Snow Hill

		APPROVED BUDGET FEB. 11, 2013	CHANGES	ADOPTED BUDGET JUNE 10, 2013
<u>REVENUES</u>				
	<u>REVENUES - PWS Eligible</u>			
xx-xxx-xxxxx	PWS DWSRF Loan	\$156,586.58	\$1,500.00	\$158,086.58
xx-xxx-xxxxx	PWS DWSRF Loan Forgiveness	\$626,346.34	\$6,000.00	\$632,346.34
xx-xxx-xxxxx	Owner Contribution	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	Sales Tax Refund - Restricted	\$0.00	\$0.00	\$0.00
	SUBTOTAL - PWS Eligible Revenues	\$782,932.92	\$7,500.00	\$790,432.92
	<u>REVENUES - Non-PWS Eligible</u>			
xx-xxx-xxxxx	Owner Contribution	\$7,500.00	-\$7,500.00	\$0.00
xx-xxx-xxxxx	Interest Earned	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	Liquidated Damages	\$0.00	\$0.00	\$0.00
	SUBTOTAL - Non-PWS Eligible Revenues	\$7,500.00	-\$7,500.00	\$0.00
	TOTAL REVENUES	\$790,432.92	\$0.00	\$790,432.92
<u>EXPENSES</u>				
	<u>EXPENSES - PWS Eligible</u>			
xx-xxx-xxxxx	Contract No. 1 - Automatic Meter Reading System	\$628,766.00	\$0.00	\$628,766.00
xx-xxx-xxxxx	Contract No. ____ - _____	\$0.00	\$0.00	\$0.00
	SUBTOTAL - Construction	\$628,766.00	\$0.00	\$628,766.00
	<u>Step I & II - Planning and Engineering Design Prior to Construction</u>			
xx-xxx-xxxxx	Basic Engineering Fees (Prior to Construction)	\$44,013.62	\$0.00	\$44,013.62
	<u>Step III - Engineering Services During Construction</u>			
xx-xxx-xxxxx	Construction Administration	\$75,215.00	\$0.00	\$75,215.00
xx-xxx-xxxxx	Additional Services by Engineer	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	Reimbursable Expenses to the Engineer	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	Permit Application Fees Paid by Owner	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	Legal Costs	\$3,000.00	\$0.00	\$3,000.00
xx-xxx-xxxxx	Closing Fee	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	Funding Assistance	\$0.00	\$7,500.00	\$7,500.00
	<u>Other</u>			
xx-xxx-xxxxx	- Land/Easement Acquisition	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	- Advertisement	\$500.00	\$0.00	\$500.00
xx-xxx-xxxxx	- Appraisals	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	- Soil Testing - Geotechnical	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	- Repayment of Interim Financing	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxx	Contingency	\$31,438.30	\$0.00	\$31,438.30
	SUBTOTAL - PWS Eligible Expenses	\$782,932.92	\$7,500.00	\$790,432.92
	<u>Expenses - Non-PWS Eligible</u>			
xx-xxx-xxxxx	Funding Assistance	\$7,500.00	-\$7,500.00	\$0.00
xx-xxx-xxxxx	Contingency	\$0.00	\$0.00	\$0.00
	SUBTOTAL - Non-PWS Eligible Expenses	\$7,500.00	-\$7,500.00	\$0.00
	TOTAL EXPENSES	\$790,432.92	\$0.00	\$790,432.92

Ordinance
Budget Amendment IV
Fiscal Year 2012/2013

BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 11, 2012:

Fund/Account	Original Budget	Increase (Decrease)	Amended Budget
CDBG-SBEG GRANT			
82-6600-0460 PROJECT/GRANT ADMIN	.00	21500.00	21500.00
82-6600-0470 PLANNING	.00	8500.00	8500.00
82-6600-0480 OTHER ACTIVITIES	.00	133700.00	133700.00
82-6600-0490 REHABILITATION	.00	51300.00	51300.00
82-6600-0491 WORKING CAPITAL	.00	35000.00	35000.00
82-3481-0000 NC DEPT. OF COMMERCE	.00	250000.00	250000.00

Adopted this the ____ day of _____, 2013

ATTEST:

Mayor

Clerk

Ordinance
Budget Amendment V
Fiscal Year 2012/2013

BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 11, 2012:

Fund/Account	Original Budget	Increase (Decrease)	Amended Budget
GENERAL FUND			
10-4740-0503 Purchase of land	.00	54,150.00	54,150.00
10-4740-0190 Professional Services	.00	25,000.00	25000.00
10-3990-0000 Fund Balance	50,490.00	79,150.00	129,640.00
10-4120-0121 Salaries & Wages	27360.00	(430.00)	26,930.00
10-4120-0126 Salaries & Wages	4300.00	(2,300.00)	2,000.00
10-4120-0182 Hospitalization Ins	3400.00	(1,150.00)	2,250.00
10-4120-0192 Interest Due to DMV	450.00	260.00	710.00
10-4120-0310 Travel & Training	1,500.00	(750.00)	750.00
10-4120-0352 Equipment Repair/Maintenance	3,000.00	2,600.00	5,600.00
10-4120-0391 Legal Advertising	1,000.00	270.00	1,270.00
10-4120-0499 Miscellaneous	8,000.00	1,500.00	9,500.00
10-4300-0121 Salaries & Wages	112,370.00	(4,000.00)	108,370.00
10-4300-0122 Salaries-Overtime	.00	4,000.00	4,000.00
10-4300-0126 Salaries – PT	17,000.00	(4,767.00)	12,233.00
10-4300-0184 401-K	5,500.00	110.00	5610.00
10-4300-0200 Supplies & Materials	5,000.00	3,615.00	8,615.00
10-4300-0212 Uniforms	5,300.00	800.00	6,100.00
10-4300-0391 Legal Advertising	.00	242.00	242.00
10-4510-0121 Salaries & Wages	14,820.00	(880.00)	13,940.00
10-4510-0184 401-K	250.00	30.00	280.00
10-4510-0499 Insurance & Bonding	4,500.00	850.00	5,350.00
10-4710-0121 Salaries & Wages	13,360.00	(2,810.00)	10,550.00
10-4710-0180 Retirement Expense	1,850.00	150.00	2,000.00
10-4710-0181 Fica/Med Expense	1,690.00	260.00	1,950.00
10-4710-0251 Motor Fuels	3,100.00	900.00	4,000.00
10-4710-0300 Waste Collection/Yard	12,500.00	1,500.00	14,000.00
10-4740-0121 Salaries/Wages	38,100.00	(3,680.00)	34,420.00
10-4740-0184 401-K	200.00	130.00	330.00

10-4740-0190 Professional Services	18,000.00	2,700.00	20,700.00
10-4740-0499 Miscellaneous	.00	850.00	850.00
10-4910-0121 Salaries & Wages	13,190.00	(260.00)	12,930.00
10-4910-0180 Retirement	1,760.00	60.00	1820.00
10-4910-0190 Professional Service	14,300.00	200.00	14,500.00
10-4930-0115 Contingency	20,000.00	(20,000.00)	.00
10-4930-0351 Building Repair/Maint	.00	11,000.00	11,000.00
10-4930-7400 Parks/Rec Capital Outlay	12259.00	8,350.00	20,609.00

Adopted this the ____ day of ____, 2013

ATTEST:

Mayor

Clerk

Ordinance
Budget Amendment VI
Fiscal Year 2012/2013

BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 11, 2012:

Fund/Account	Original Budget	Increase (Decrease)	Amended Budget
WATER-SEWER FUND			
60-7130-0126 Salaries-Part time	19500.00	1750.00	21250.00
60-7130-0183 Life/Dental Ins	2000.00	(750.00)	1250.00
60-7130-0184 401-K	360.00	190.00	550.00
60-7130-0185 Unemployment	.00	1610.00	1610.00
60-7130-0190 Professional Services	50000.00	9500.00	59500.00
60-7130-0191 Water Line Mapping Grant	11250.00	(11250.00)	.00
60-7130-0330 Utilities	21000.00	6800.00	27800.00
60-7130-0352 Equipment Repair & Maint	15000.00	(2472.00)	12528.00
60-7130-0450 Insurance & Bonding	8000.00	3422.00	11422.00
60-7130-0500 Capital Outlay	36895.00	(8800.00)	28095.00
60-7140-0121 Salaries/Wages	96600.00	50.00	96650.00
60-7140-0126 Salaries/Wages PT	24000.00	800.00	24800.00
60-7140-0127 Salaries/Bonus/Longevity	3400.00	(259.00)	3141.00
60-7140-0182 Hospitalization Ins	12000.00	472.00	12472.00
60-7140-0184 401-K	700.00	400.00	1100.00
60-7140-0185 Unemployment	.00	1608.00	1608.00
60-7140-0192 Sewer Testing Service	11000.00	7400.00	18400.00
60-7140-0200 Supplies & Materials	15000.00	1700.00	16700.00
60-7140-0260 Office Supplies	600.00	22.00	622.00
60-7140-0310 Travel & Training	4500.00	(1300.00)	3200.00
60-7140-0330 Utilities	43000.00	3700.00	46700.00
60-7140-0352 Equip Repair & Maint	35000.00	11000.00	46000.00
60-7140-0391 Legal Advertising	500.00	(480.00)	20.00
60-7140-0450 Insurance	15000.00	601.00	15601.00
60-7140-0491 Dues & Subscriptions	1000.00	261.00	1261.00
60-7140-0499 Miscellaneous	4500.00	(2485.00)	2015.00
60-7140-0500 Capital Outlay	37095.00	(23490.00)	13605.00

Adopted this the ____ day of _____, 2013

ATTEST:

Mayor

Clerk

Ordinance
Budget Amendment VII
Fiscal Year 2012/2013

BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 11, 2012:

Fund/Account	Original Budget	Increase (Decrease)	Amended Budget
AUTOMATIC METER READING			
83-7600-1600 DEV. OF PLAN FEES	.00	44,013.62	44,013.62
83-7600-1600 ENGINEERING/INSPECTION	.00	75,215.00	75,215.00
83-7600-1601 LEGAL FEES	.00	3,000.00	3,000.00
83-7600-1602 ADVERTISING FEES	.00	500.00	500.00
83-7600 1603 CONSTRUCTION OF METERS	.00	628,766.00	628,766.00
83-7600-0700 CONTINGENCY	.00	31,438.30	31,438.30
83-7600-0800 FUNDING ASSISTANCE	.00	7,500.00	7,500.00
83-3480-0000 PWS DWSRF LOAN	.00	156,586.58	156,586.58
83-3481-0000 PSW DWSFR GRANT	.00	626,346.34	626,346.34
83-3482-0000 OWNER CONTRICUTION	.00	7,500.00	7,500.00

Adopted this the ____ day of ____, 2013

ATTEST:

Mayor

Clerk