

AGENDA
Snow Hill Board of Commissioners
Monday, 7 May 2018; 6:30 pm
G. Melvin Oliver Town Hall
908 SE Second Street

1. **Call to Order** *Invocation / Pledge of Allegiance*
2. **Roll Call**
3. **Consider Agenda Approval**
4. **Consider Minutes Approval** *9 April 2018*
5. **Program / Presentations: NONE**
6. **Report of Officers:**
 - a. Mayor
 - b. Town Manager / PW Director
 1. Tree / Sidewalk Inventory *Consent Request*
 2. Local Water Supply Plan *Action Request*
 3. FYE 2019 Budget Review *Discussion*
7. **Public Comments**
8. **Action Items:**
 1. Consider Approval of Local Water Supply Plan
 2. Consider Scheduling a Public Hearing for the Proposed FYE 2019 Budget on 11 June 2018 at 6:30pm
9. **Commissioner Comments**
10. **Adjourn**

Any person who has a disability requiring a reasonable accommodation to participate in this meeting should contact Town Hall prior to the meeting date. Requests for an interpreter require five (5) working days notice. Proposed agenda current as of 1 May 2018.

MINUTES
Snow Hill Board of Commissioners
Monday, 9 April 2018; 6:30 pm
G. Melvin Oliver Town Hall
908 SE Second Street

1. Call to Order

Invocation / Pledge of Allegiance

2. Roll Call

The following Board members were present: Mayor Liles, Commissioners Hagans, Shackleford, Taylor, Washington and Wilkes. Staff present: Dana Hill, Town Manager; Laquita Davis, Town Clerk and Attorney Brian Pridgen.

3. Consider Agenda Approval

Motion to approve agenda by Commissioner Washington, Second by Commissioner Hagans, Carried Unanimously.

4. Consider Minutes Approval

12 March 2018

Motion to approve minutes by Commissioner Hagans, Second by Commissioner Shackleford, Carried Unanimously.

5. Program / Presentations: NONE

6. Report of Officers:

a. Mayor

b. Town Manager / PW Director

1. Gym Demolition

Information

Gym demo complete, debris removal will continue over the next few days. Mortar degradation was evident.

2. Preliminary 18-19 Budget

Information

Budget is tentative, waiting for more information to complete. Several line items in GF have been consolidated rather than designated to a particular department

3. Splash Park Design

Consent Request.

Hill said Mr. Livingston suggested not applying for a PARTF grant because they have not funded this type of project over the last few years. Commissioner Taylor asked about the liability for the splash pad and Hill explained the carrier coverage would be similar to the skate park.

4. Asset Inventory & Assessment Grant

Action Request

Applied for Water and sewer but was only awarded the Water portion of the grant.

5. Water Distribution Improvements

Action Request

Greene Engineering is putting together a proposal.

6. Property Tax Collection

Action Request

Hill spoke about authorizing the Revenue Collector to enforce collection.

7. Solid Waste Collection

Action Request

Carolina Waste Management has requested to be released from the last year of their contract. Hill has proposals from two other companies and would like authorization to enter into contract with PAK-R.

7. Public Comments NONE

8. **Action Items:**

1. Consider Accepting the Asset Inventory & Assessment Grant in the Amount of \$150,000 and \$15,000 Local Match

Motion to approve by Commissioner Washington, Second by Commissioner Hagans.
Motion carried.

2. Consider Adoption of Water Distribution Improvements Resolution

Motion to approve by Commissioner Taylor, Second by Commissioner Washington.
Motion carried.

3. Consider Authorizing the Revenue Collector to Enforce Any Collection Remedy Provided in NCGS to Collect Delinquent 2017 and Prior Taxes

Motion to approve by Commissioner Washington, Second by Commissioner Wilkes.
Motion carried.

4. Consider Authorizing Town Manager to Enter into a Solid Waste Contract with PAK-R Disposal Pending Attorney Review and Approval

Motion to approve by Commissioner Washington, Second by Commissioner Hagans.
Motion carried.

9. **Closed Session**

Personnel

Motion to go into Closed Session made by Commissioner Shackelford, Second by Commissioner Washington. Motion carried.

Legal Consultation

Motion to come out of Closed Session made by Commissioner Washington, Second by Commissioner Wilkes. Motion carried.

10. **Commissioner Comments**

Commissioner Taylor spoke about liquor by the drink on May 8 ballot and how the revenue potential could benefit the town.

11. **Adjourn**

Motion made by Commissioner Hagans, Second by Commissioner Wilkes. Motion carried.

APPROVED: _____

ATTEST: _____

MAYOR
DENNIS K. LILES
MAYOR PRO-TEM
LORRINE B. WASHINGTON
COMMISSIONERS
WILLIAM (DONNELL) HAGANS
GERALDINE E. SHACKLEFORD
ROBERT L. (BOBBY) TAYLOR, JR.
ROSA S. WILKES



TOWN MANAGER
PUBLIC WORKS DIRECTOR
DANA D. HILL
ASST. TOWN MANAGER
FINANCE DIRECTOR
RENEE LOCKLEAR
TOWN CLERK
LAQUITA DAVIS
CHIEF OF POLICE
GORDON HOBBS

RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Town of Snow Hill has been developed and submitted to the Snow Hill Town Board for approval; and

WHEREAS, the Snow Hill Town Board finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Town of Snow Hill as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Town of Snow Hill that the Local Water Supply Plan entitled 2017 Snow Hill Local Water Supply Plan is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Snow Hill Town Board intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 7th day of May, 2018.

Name: Dennis K. Liles

Title: Mayor

Signature: _____

ATTEST:

Laquita Davis, Town Clerk

Snow Hill

2017 ▼

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name: Snow Hill PWSID: 04-40-010
 Mailing Address: 201 North Greene Street
 Snow Hill, NC 28580 Ownership: Municipality
 Contact Person: Dana Hill Title: PW & U Director
 Phone: 252-747-3414 Fax: 252-747-4269

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Asbestos Cement	6-10	5.00 %
Cast Iron	6-8	50.00 %
Ductile Iron	6-12	5.00 %
Galvanized Iron	1.5-2	5.00 %
Polyvinyl Chloride	2-12	35.00 %

What are the estimated total miles of distribution system lines? 25 Miles

How many feet of distribution lines were replaced during 2017? 0 Feet

How many feet of new water mains were added during 2017? 0 Feet

How many meters were replaced in 2017? 15

How old are the oldest meters in this system? 4 Year(s)

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 25

What is this system's finished water storage capacity? 0.650 Million Gallons

Has water pressure been inadequate in any part of the system since last update? Yes

A leak in a part of the system.

Programs

Does this system have a program to work or flush hydrants? Yes, As Needed

Does this system have a valve exercise program? No

Does this system have a cross-connection program? Yes

Does this system have a program to replace meters? Yes

Does this system have a plumbing retrofit program? No

Does this system have an active water conservation public education program? Yes

Does this system have a leak detection program? Yes

As employees ride throughout system they are looking for leaks.

Water Conservation

What type of rate structure is used? Flat/Fixed

How much reclaimed water does this system use? 0.000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Contentnea Creek (10-2)	100 %	Greene	100 %

What was the year-round population served in 2017? 2,657

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	1,096	0.128	0	0.000
Commercial	196	0.048	0	0.000
Industrial	1	0.007	0	0.000
Institutional	11	0.012	0	0.000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.001 MGD

Water Sales

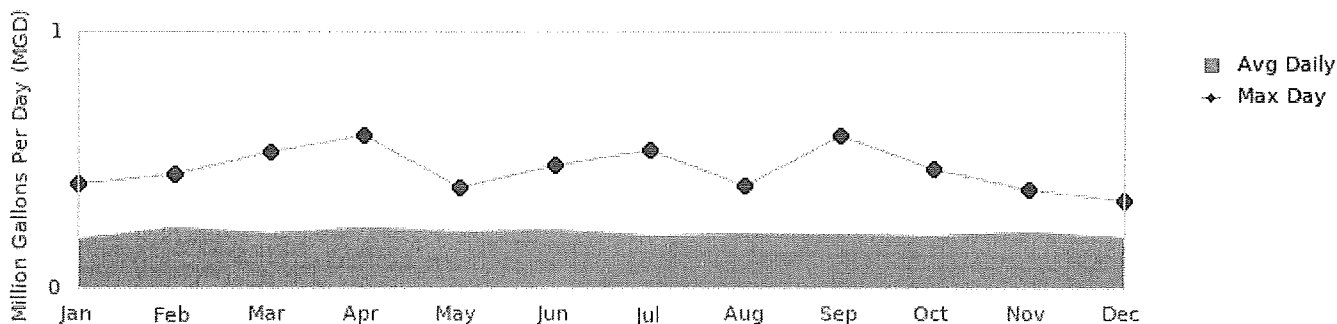
Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Greene County Regional	04-40-106	0.000	0				No	6-8	Emergency

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.189	0.403	May	0.215	0.389	Sep	0.204	0.592
Feb	0.231	0.438	Jun	0.222	0.479	Oct	0.202	0.464
Mar	0.207	0.524	Jul	0.201	0.533	Nov	0.211	0.379
Apr	0.231	0.592	Aug	0.208	0.399	Dec	0.190	0.336

Snow Hill's 2017 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)		Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
	MGD	Days Used					
4A	0.075	342	0.108	0.077			Regular
Well 1	0.164	84	0.356	0.274	CUA25		Regular
Well 2	0.209	87	0.525	0.288	CUA25		Regular
Well 3	0.000	0		0.216	CUA0	2000	Emergency
Well 4	0.102	55	0.232	0.144	CUA25		Regular
Well 5	0.142	90	0.313	0.180	CUA25		Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
4A							Yes
Well 1	360	315	315	355	10	170	Yes

Well 2	350	228	228	344	10	150	Yes
Well 3	360	240	240	350	10	237	Yes
Well 4	290	232	232	289	10	200	Yes
Well 5	325	290	290	315	10	220	Yes

Are ground water levels monitored? Yes, Monthly

Does this system have a wellhead protection program? Yes

A Temporary CCPCUA Permit was issued on October 19, 2017

Water Purchases From Other Systems

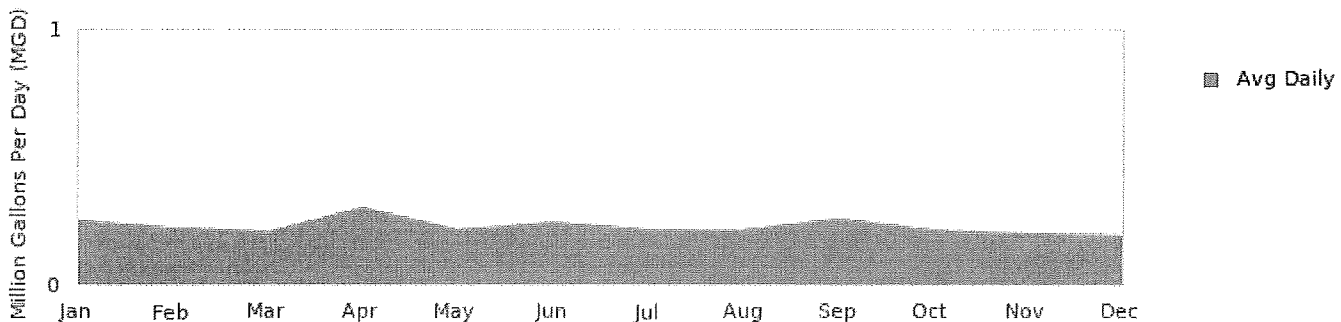
Seller	PWSID	Average Daily Purchased (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Greene County Regional	04-40-106	0.000	0	0.300	2055		No	6-8	Emergency

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.249	May	0.213	Sep	0.261
Feb	0.219	Jun	0.245	Oct	0.213
Mar	0.210	Jul	0.214	Nov	0.201
Apr	0.300	Aug	0.211	Dec	0.194

Snow Hill's 2017 Monthly Discharges



How many sewer connections does this system have? 840

How many water service connections with septic systems does this system have? 255

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
LA WQ0011448	0.000	0.000	0.000		Land Application	Contentnea Creek (10-2)
NC0020842	0.500	0.500	0.228		Nuese River	Contentnea Creek (10-2)
WQCS00246	0.000	0.000	0.000		Collection System	Contentnea Creek (10-2)

5. Planning

Projections

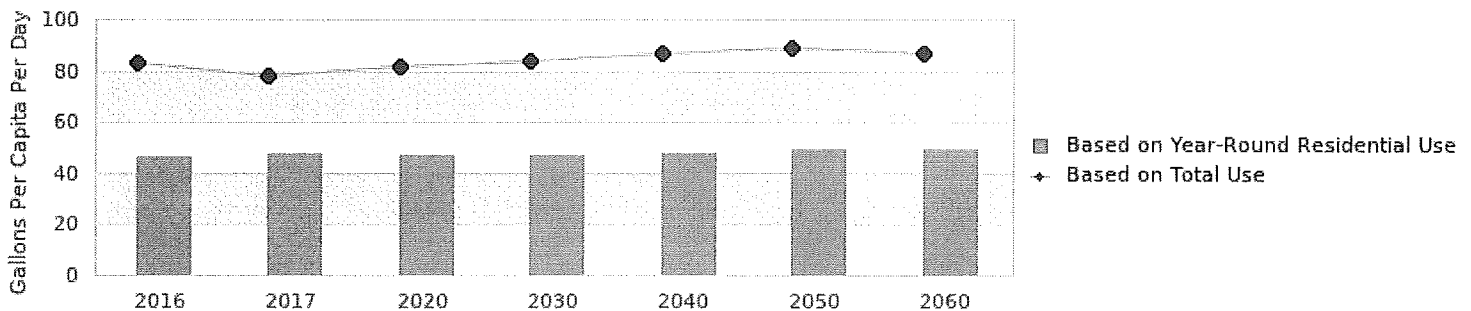
	2017	2020	2030	2040	2050	2060
Year-Round Population	2,657	2,609	2,644	2,667	2,682	2,695
Seasonal Population	0	0	0	0	0	0

Residential	0.128	0.122	0.125	0.128	0.131	0.133
Commercial	0.048	0.047	0.050	0.052	0.054	0.056
Industrial	0.007	0.006	0.007	0.009	0.010	0.001
Institutional	0.012	0.009	0.011	0.012	0.012	0.013
System Process	0.001	0.003	0.003	0.003	0.003	0.003
Unaccounted-for	0.012	0.026	0.027	0.028	0.029	0.029

Demand v/s Percent of Supply

	2017	2020	2030	2040	2050	2060
Surface Water Supply	0.000	0.000	0.000	0.000	0.000	0.000
Ground Water Supply	0.963	0.299	0.299	0.299	0.299	0.299
Purchases	0.000	0.000	0.000	0.000	0.000	0.000
Future Supplies		0.000	0.000	0.000	0.000	0.000
Total Available Supply (MGD)	0.963	0.299	0.299	0.299	0.299	0.299
Service Area Demand	0.208	0.213	0.223	0.232	0.239	0.235
Sales	0.000	0.000	0.000	0.000	0.000	0.000
Future Sales		0.000	0.000	0.000	0.000	0.000
Total Demand (MGD)	0.208	0.213	0.223	0.232	0.239	0.235
Demand as Percent of Supply	22%	71%	75%	78%	80%	79%

Snow Hill's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 48 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? Yes, CCPCUA

What major water supply reports or studies were used for planning? CCPCUA

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues: Another source of water.

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SNOW HILL POLICE DEPARTMENT

April 2018

MONTHLY CRIME SUMMARY

1) Larceny-	4
2) Assaults-	1
3) Breaking/Entering	
a. Residential	0
b. Commercial	1
c. Motor Vehicle	0
d. Storage Buildings	0
4) Robbery-	0
5) Sex Offenses-	0
6) Homicide-	0
7) Fraud-	2
8) Damage to Property(Vandalism)	0
Town Citations	94
State Citations	33

WATER / SEWER

TOWN OF SNOW HILL						
BUDGET - WATER SEWER FUND						
FOR THE FISCAL YEAR ENDING JUNE 30, 2019						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks	
Revenues						
600-004-03710-37492	INTEREST ON INVESTMENTS	500	700	1,000		
600-004-03710-37510	WATER SALES	405,000	405,000	450,000		
600-004-03711-37511	SEWER FEE RECEIPTS	515,000	525,000	553,000		
600-004-03713-37516	RECONNECTION FEES	6,000	6,000	7,000		
600-004-03713-37517	SHUT OFF FEES	26,000	26,000	17,000		
600-004-03711-37514	AVAILABILITY FEES	80,000	82,000	92,000		
600-004-03713-37520	SERVICE CHARGE - RETURNED CHECKS	5,000	5,000	5,000		
600-004-03713-37521	WATER TAP ON FEES	500	500	500		
600-004-03713-37522	SEWER TAP ON FEES	500	500	500		
600-004-03714-37800	MISCELLANEOUS INCOME	1,000	2,000	2,000		
60-3710-0802	RURAL CENTER CREAMT					
600-004-03714-37821	SALE OF EQUIPMENT					
600-004-03714-37850	DISASTER PAYMENT					
600-004-03714-37851	INSURANCE PROCEEDS					
Total Revenues		1,039,500	1,052,700	1,128,000		

WATER / SEWER

TOWN OF SNOW HILL							
BUDGET - WATER SEWER FUND							
FOR THE FISCAL YEAR ENDING JUNE 30, 2019							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks		
Water Department:							
600-005-07130-05121	SALARIES AND WAGES	125,960	109,500	168,070			
60000507130-05122	SALARIES - OVERTIME		5,995	5,000			
600-005-07130-05126	SALARIES - TEMP & PT	18,700	30,720	14,890			
600-005-07130-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	2,390	2,250	3,030			
600-005-07130-05180	RETIREMENT	9,910	8,650	13,030			
600-005-07130-05181	FICA & OTHER EMPLOYMENT TAXES	11,090	11,480	14,400			
600-005-07130-05182	HOSPITAL INSURANCE	18,000	18,900	23,080			
600-005-07130-05183	LIFE/DENTAL INSURANCE	1,350	1,350	1,890			
600-005-07130-05184	401K	210	1,500	2,000			
600-005-07130-05185	UNEMPLOYMENT RESERVE						
600-005-07130-05190	PROFESSIONAL SERVICES	70,000	60,000				
600-005-07130-05191	DEBT SERVICE	44,000	44,000	47,100			
600-005-07130-05196	WATER SAMPLES EXPENSE	5,000	8,000	5,000			
600-005-07130-05200	SUPPLIES & MATERIALS	22,000	22,000	22,000			
600-005-07130-05212	UNIFORMS	1,000	1,500	1,500			
600-005-07130-05251	MOTOR FUELS	5,000	5,500	5,500			
600-005-07130-05260	OFFICE SUPPLIES & MATERIALS	1,000	1,500	1,500			
600-005-07130-05310	TRAVEL & TRAINING	4,500	4,500	5,500			
600-005-07130-05320	TELEPHONE & POSTAGE	12,500	12,500	12,600			
600-005-07130-05330	UTILITIES	31,000	31,000	34,000			
600-005-07130-05351	BUILDING REPAIR & MAINTENANCE	1,000	1,000	2,500			
600-005-07130-05352	EQUIPMENT REPAIR & MAINTENANCE	18,000	25,000	25,000			
600-005-07130-05353	VEHICLE REPAIR & MAINTENANCE	3,500	3,500	4,000			
600-005-07130-05356	EQUIPMENT LEASE						
600-005-07130-05354	SOFTWARE/SUPPORT	3,000	3,000	4,000			
600-005-07130-05	AMI HOSTING / SUPPORT			8,460			
600-005-07130-05391	LEGAL ADVERTISING	100	100	100			
600-005-07130-05450	INSURANCE & BONDING	18,200	18,200	18,200			
600-005-07130-05491	DUES & SUBSCRIPTIONS	1,000	1,000	1,500			
600-005-07130-05499	MISCELLANEOUS	4,000	4,000	4,000			
600-005-07130-05500	CAPITAL RESERVE	24,520	30,000	11,460			
600-005-07130-05510	CONTINGENCY	20,000	20,000	20,000			
600-005-07130-05220	DEPRECIATION						
600-005-07130-05	LEGAL SERVICES			2,500			
600-005-07130-05	AUDIT SERVICES			1,875			
600-005-07130-05	IT SERVICES			750			
600-005-07130-05	CUSTODIAL SERVICES			750			
600-005-07130-05	ASPHALT REPAIR			1,500			
600-005-07130-05	ENGINEERING			2,500			
600-005-07130-05	TANK MAINTENANCE			33,000			
600-005-07130-05	GENERATOR PM			2,250			
Total Water Department		476,930	486,645	524,435			

TOWN OF SNOW HILL		WATER/SEWER			
BUDGET - WATER SEWER FUND					
FOR THE FISCAL YEAR ENDING JUNE 30, 2019					
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks
Sewer Department:					
600-005-07140-05121	SALARIES AND WAGES	139,660	123,900	175,870	
600-005-07140-05122	SALARIES - OVERTIME		3,460	3,000	
600-005-07140-05126	SALARIES - TEMP & PT	15,400	27,300	11,400	
600-005-07140-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	2,640	2,450	3,110	
600-005-07140-05180	RETIREMENT	10,910	9,700	13,640	
600-005-07140-05181	FICA & OTHER EMPLOYMENT TAXES	11,890	12,330	14,560	
600-005-07140-05182	HOSPITAL INSURANCE	14,900	16,415	20,535	
600-005-07140-05183	LIFE/DENTAL INSURANCE	1,500	1,500	2,060	
600-005-07140-05184	401K	520	1,800	2,110	
600-005-07140-05185	UNEMPLOYMENT RESERVE				
600-005-07140-05190	PROFESSIONAL SERVICES	20,000	25,000		
600-005-07140-05192	SEWER TESTING SERVICE	10,000	15,000	14,000	
600-005-07140-05194	SLUDGE DISPOSAL	15,000	15,000	18,000	
600-005-07140-05197	PERMIT FEES	1,800	1,800	1,800	
600-005-07140-05200	SUPPLIES & MATERIALS	16,000	16,000	16,000	
600-005-07140-05211	JANITORIAL SUPPLIES				
600-005-07140-05212	UNIFORMS	1,000	1,000	1,000	
600-005-07140-05251	MOTOR FUELS	4,000	4,000	4,000	
600-005-07140-05260	OFFICE SUPPLIES & MATERIALS	1,000	1,000	1,000	
600-005-07140-05310	TRAVEL & TRAINING	4,500	4,500	5,500	
600-005-07140-05320	TELEPHONE & POSTAGE	9,000	9,000	9,000	
600-005-07140-05330	UTILITIES	45,000	45,000	45,000	
600-005-07140-05351	BUILDING REPAIR & MAINTENANCE	1,000	1,000	1,000	
600-005-07140-05352	EQUIPMENT REPAIR & MAINTENANCE	50,000	50,000	50,000	
600-005-07140-05353	VEHICLE REPAIR & MAINTENANCE	4,500	4,500	4,500	
600-005-07140-05354	SOFTWARE/MAINT/SUPPORT	3,000	3,000	4,000	
600-005-07140-05	AMI HOSTING / SUPPORT			8,460	
600-005-07140-05356	EQUIPMENT LEASE				
600-005-07140-05356	LEGAL ADVERTISING	200	200	200	
600-005-07140-05391	INSURANCE & BONDING	24,200	24,200	24,200	
600-005-07140-05450	DUES & SUBSCRIPTIONS	500	500	500	
600-005-07140-05491	MISCELLANEOUS	4,500	4,500	4,500	
600-005-07140-05499	CAPITAL RESERVE	29,950	30,000	10,655	
600-005-07140-05500	DEBT SERVICE	100,000	92,000	92,000	
600-005-07140-05501	CONTINGENCY	20,000	20,000	20,000	
600-005-07140-05504	LEGAL SERVICES			2,500	
600-005-07140-05	AUDIT SERVICES			1,875	
600-005-07140-05	IT SERVICES			750	
600-005-07140-05	CUSTODIAL SERVICES			750	
600-005-07140-05	ASPHALT REPAIR			1,000	
600-005-07140-05	ENGINEERING			2,500	
600-005-07140-05	STREAM SAMPLING			2,340	
600-005-07140-05	ROW MAINTENANCE			8,000	
600-005-07140-05	GENERATOR PM			2,250	

WATER / SEWER

TOWN OF SNOW HILL							
BUDGET - WATER SEWER FUND							
FOR THE FISCAL YEAR ENDING JUNE 30, 2019							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks		
Total Sewer Department		562,570	566,055	603,565			
Total Enterprise Fund		1,039,500	1,052,700	1,128,000			

GENERAL FUND

TOWN OF SNOW HILL					
BUDGET - GENERAL FUND					
FOR THE FISCAL YEAR ENDING JUNE 30, 2019					
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks
Revenues					
100-004-03010-30100	AD VALOREM TAX CURRENT YEAR	315,000	315,000	315,000	
100-004-03010-30200	AD V TAX 1ST PRIOR YEAR	2,500	2,000	4,000	
100-004-03010-30300	AD V TAX 2ND PRIOR YEAR	1,500	500	500	
100-004-03010-30400	AD V TAXES 3RD PRIOR YEAR	500	250	500	
100-004-03010-30500	AD V TAX 4TH PRIOR YEAR & OTHERS	1,000	1,000	2,000	
100-004-03010-30119	VEHICLE TAX CURRENT YEAR	42,000	42,000	45,000	
100-004-03010-30119	VEHICLE TAX PRIOR YEARS	3,000	3,000	3,000	
100-004-03100-31710	TAX PENALTIES/INTEREST	2,500	2,500	2,500	
100-004-03100-31900	TAX DISCOUNTS				
100-004-03280-32800	LICENSE TAGS	6,000	6,000	6,000	
100-004-03290-32900	VIDEO PROGRAMMING	5,000	5,000	5,000	
100-004-03300-35000	INTEREST INCOME	600	600	200	
100-004-03293-32930	PEG CHANNEL	84,000	84,000	84,000	
100-004-03294-32940	TELECOMMUNICATION TAXES	25,000	25,000	25,000	
100-004-03310-33100	HILLVIEW STREET I FEES	1,600	1,600	1,600	
100-004-3310-33101	GREENE LAMP RENT	6,600	6,600	6,600	
100-004-03310-33102	RENT GREENE COUNTY	9,600	9,600	9,600	
100-004-03310-33103	GREENE LAMP/ELECTIONS ELECTRIC	7,500	7,500	7,500	
100-004-03310-33104	COMMUNITY CENTER LEASE	3,000	3,000	3,000	
100-004-03350-33350	MISCELLANEOUS INCOME	3,000	3,000	3,000	
100-004-03350-33501	PD FINES	45,000	47,000	50,000	
100-004-03350-33502	SALE OF EQUIPMENT/PROPERTY				
100-004-03350-33504	ZONING FEES	500	500	500	
10-3350-0600	GRANT AWARD INCOME				
100-004-03370-33700	FRANCHISE TAX	60,000	60,000	65,000	
100-004-03380-33800	PIPED NATURAL GAS	6,000	2,500	3,000	
100-004-03410-34100	BEER AND WINE TAX	7,000	7,000	7,000	
100-004-03430-34300	PB ALLOCATION	45,000	45,000	50,000	
100-004-03440-34400	SOLID WASTE DIST TAX	1,000	1,000	1,000	
100-004-03450-34500	LOCAL OP SALES TAX 1%	200,000	225,000	225,000	
100-004-03470-34700	GREENE CO ABC BOARD	3,500	1,000	2,000	
100-004-03590-35900	WASTE COLLECTION FEES	100,000	100,000	110,000	
100-004-03610-36100	SALE OF LOTS	20,000	20,000	21,000	
100-004-03610-36101	GRAVE OPENINGS	35,000	35,000	35,000	
100-004-03610-36102	INSTALL GRAVE MARKERS	2,000	1,500	1,500	
100-004-03600-36000	FUEL TAX	400	700	700	
100-004-03990-39900	APPROPRIATION FROM FUND BALANCE				
Total Revenues		1,045,300	1,064,350	1,095,700	

GENERAL FUND

TOWN OF SNOW HILL								
BUDGET - GENERAL FUND								
FOR THE FISCAL YEAR ENDING JUNE 30, 2019								
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks			
Governing Body:								
100-005-04110-05121	SALARIES AND WAGES	33,600	34,440	35,300				
100-005-04110-05180	RETIREMENT							
100-005-04110-05181	FICA & OTHER EMPLOYMENT TAXES	2,570	2,650	2,700				
100-005-04110-0	LEGAL			5,000				
100-005-04110-05260	OFFICE SUPPLIES & MATERIALS	200	200	200				
100-005-04110-05310	TRAINING	1,000	1,000	3,000				
100-005-04110-05450	INSURANCE & BONDING	1,600	1,600	1,600				
100-005-04110-05499	MISCELLANEOUS	1,000	1,000	1,000				
Total Governing Body		39,970	40,890	48,800				
Administration:								
100-005-04120-05121	SALARIES AND WAGES	34,700	26,400	37,430				
100-005-04120-05122	SALARIES - OVERTIME							
100-005-04120-05126	SALARIES - TEMP & PT	1,350	7,850	1,680				
100-005-04120-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	550	550	270				
100-005-04120-05180	RETIREMENT	2,550	1,950	2,900				
100-005-04120-05181	FICA & OTHER EMPLOYMENT TAXES	2,750	3,100	3,100				
100-005-04120-05182	HOSP. INSURANCE	2,750	1,800	3,710				
100-005-04120-05183	LIFE/DENTAL INSURANCE	350	350	320				
100-005-04120-05184	401K		90	810				
100-005-04120-05185	UNEMPLOYMENT RESERVE							
100-005-04120-05190	PROFESSIONAL SERVICES	17,000	17,000					
100-005-04120-05191	TAX COLL FEE - GREENE CO	1,000	1,000	1,000				
100-005-04120-05198	INTEREST TO DMV	3,000	3,000	3,000				
100-005-04120-05200	SUPPLIES & MATERIALS	1,000	1,500	1,500				
100-005-04120-05211	JANITORIAL SUPPLIES/SERVICES	300	300	2,000				
100-005-04120-05212	UNIFORMS							
100-005-04120-05260	OFFICE SUPPLIES & MATERIALS	1,500	2,000	1,800				
100-005-04120-05310	TRAVEL & TRAINING	1,000	1,000	3,000				
100-005-04120-05320	TELEPHONE & POSTAGE	6,200	9,000	9,000				
100-005-04120-05330	UTILITIES	17,000	17,000	17,000				
100-005-04120-05351	BUILDING REPAIR & MAINTENANCE	3,000	3,000	5,000				
100-005-04120-05352	EQUIPMENT REPAIR & MAINTENANCE	2,000	2,000	2,000				
100-005-04120-05354	SOFTWARE/SUPPORT MAINT.	800	800	2,750				
100-005-04120-05391	LEGAL ADVERTISING	500	500	700				
100-005-04120-05450	INSURANCE & BONDING	6,500	7,000	7,500				
100-005-04120-05491	DUES & SUBSCRIPTIONS	3,000	3,000					
100-005-04120-05499	MISCELLANEOUS	3,500	4,000	4,000				
100-005-04120-05500	CAPITAL RESERVE							
100-005-04120-05	LEGAL			20,000				
100-005-04120-05	AUDIT SERVICES			3,750				
100-005-04120-05	IT SERVICES			1,500				
100-005-04120-05	CONTINGENCY			7,070				

GENERAL FUND

TOWN OF SNOW HILL									
BUDGET - GENERAL FUND									
FOR THE FISCAL YEAR ENDING JUNE 30, 2019									
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks				
Total Administration		112,300	114,190	142,790					
Election:									
100-005-04170-06399	ELECTION EXPENSE		5,000			0			
Total Election			5,000			0			

GENERAL FUND

TOWN OF SNOW HILL							
BUDGET - GENERAL FUND							
FOR THE FISCAL YEAR ENDING JUNE 30, 2019							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks		
Public Safety:							
100-005-04300-05121	SALARIES AND WAGES	129,000	185,000	234,690			
100-005-04300-05122	SALARIES- OT	22,000	2,500	0			
100-005-04300-05126	SALARIES- TEMP & PT	50,000	35,100	2,000			
100-005-04300-05127	BONUS, LONGEVITY, STIPENDS	1,300	2,150	2,430			
100-005-04300-05128	SEPARATION ALLOWANCE		2,200	2,200			
100-005-04300-05180	RETIREMENT	15,050	14,800	19,950			
100-005-04300-05181	FICA & OTHER EMPLOYMENT TAXES	14,400	16,850	18,110			
100-005-04300-05182	HEALTH INSURANCE	16,500	20,760	26,920			
100-005-04300-05183	DENTAL / LIFE	1,800	1,800	3,100			
100-005-04300-05184	401 K	7,150	8,000	14,140			
100-005-04300-05185	UNEMPLOYMENT RESERVE						
100-005-04300-05190	PROFESSIONAL SERVICES		5,000	5,000			
100-005-04300-05200	SUPPLIES & MATERIALS	5,000					
100-005-04300-05211	JANITORIAL SUPPLIES						
100-005-04300-05212	UNIFORMS	3,000	3,000	3,000			
100-005-04300-05260	MOTOR FUELS	14,000	14,000	16,000			
100-005-04300-05260	OFFICE SUPPLIES & MATERIALS	500	500	500			
100-005-04300-05310	TRAVEL & TRAINING						
100-005-04300-05320	TELEPHONE & POSTAGE	2,700	2,700	2,700			
100-005-04300-05352	EQUIPMENT REPAIR & MAINTENANCE						
100-005-04300-05353	VEHICLE REPAIR & MAINTENANCE	7,000	10,000	10,000			
100-005-04300-05354	SOFTWARE MAINTENANCE	2,810	2,810	2,810			
100-005-04300-05354	MISCELLANEOUS	1,000	1,000	1,000			
100-005-04300-05499	FIRE PROTECTION CONTRACT	34,000	34,000	34,000			
Total Public Safety		327,210	362,170	398,550			
Streets:							
100-005-04510-05121	SALARIES AND WAGES	15,650	17,050	15,240			
100-005-04510-05126	SALARIES - TEMP & PT	8,850	9,050	9,260			
100-005-04510-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	570	650	610			
100-005-04510-05180	RETIREMENT	1,500	1,600	1,190			
100-005-04510-05181	FICA & OTHER EMPLOYMENT TAXES	1,900	2,000	1,880			
100-005-04510-05182	HOSP. INSURANCE	5,900	6,650	6,670			
100-005-04510-05183	LIFE/DENTAL INSURANCE	200	200	240			
100-005-04510-05184	401K	100	160	60			
100-005-04510-05185	UNEMPLOYMENT RESERVE						
100-005-04510-05190	PROFESSIONAL SERVICES	9,300	10,500				
100-005-04510-05200	SUPPLIES & MATERIALS	2,000	2,000	2,000			
100-005-04510-05211	JANITORIAL SUPPLIES						
100-005-04510-05212	UNIFORMS	500	500	450			
100-005-04510-05251	MOTOR FUELS	3,000	3,000	3,000			
100-005-04510-05260	OFFICE SUPPLIES & MATERIALS						
100-005-04510-05310	TRAVEL & TRAINING	500	500	500			
100-005-04510-05330	UTILITIES	40,000	40,000	40,000			

GENERAL FUND

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDING JUNE 30, 2019						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks	
100-005-04510-05352	EQUIPMENT REPAIR & MAINTENANCE	2,000	2,500	2,500		
100-005-04510-05353	VEHICLE REPAIR & MAINTENANCE	2,000	3,000	3,000		
100-005-04510-05354	SOFTWARE/SUPPORT MAINTENANCE	500				
100-005-04510-05356	EQUIPMENT LEASE					
100-005-04510-05391	LEGAL ADVERTISING	100	100			
100-005-04510-05450	INSURANCE & BONDING	6,000	6,000	6,000		
100-005-04510-05499	MISCELLANEOUS	200	300	300		
100-005-04510-05500	CAPITAL OUTLAY					
100-005-04510-05	TREE REMOVAL			6,000		
100-005-04510-05	ASPHALT REPAIR			2,000		
Total Streets		100,770	105,760	100,900		

GENERAL FUND

TOWN OF SNOW HILL							
BUDGET - GENERAL FUND							
FOR THE FISCAL YEAR ENDING JUNE 30, 2019							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks		
Sanitation:							
100-005-04710-05121	SALARIES AND WAGES	14,300	16,200	11,820			
100-005-04710-05122	SALARIES - OVERTIME						
100-005-04710-05126	SALARIES - TEMP & PT	8,850	9,050	9,750			
100-005-04710-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	550	650	640			
100-005-04710-05180	RETIREMENT	1,400	1,550	920			
100-005-04710-05181	FICA & OTHER EMPLOYMENT TAXES	1,800	1,950	1,650			
100-005-04710-05182	HOSP. INSURANCE	5,200	5,880	5,995			
100-005-04710-05183	LIFE/DENTAL INSURANCE	150	150	130			
100-005-04710-05185	UNEMPLOYMENT RESERVE						
100-005-04710-05190	PROFESSIONAL/CONTRACT SERVICES						
100-005-04710-15195	WASTE COLLECTION	90,000	90,000	109,000			
100-005-04710-05200	SUPPLIES & MATERIALS	3,500	3,500	3,500			
100-005-04710-05212	UNIFORMS	250	250	450			
100-005-04710-05251	MOTOR FUELS	3,000	2,000	2,000			
100-005-04710-05260	OFFICE SUPPLIES & MATERIALS	100	100	100			
100-005-04710-05300	WASTE COLLECTION/YARD	1,000	1,000	1,000			
100-005-04710-05310	TRAVEL & TRAINING	200	200	200			
100-005-04710-05352	EQUIPMENT REPAIR & MAINTENANCE	2,000	2,000	2,000			
100-005-04710-05354	SOFTWARE/SUPPORT/MAINT	1,250	1,250	1,250			
100-005-04710-05353	VEHICLE REPAIR & MAINTENANCE	2,500	2,500	2,500			
100-005-04710-05391	LEGAL ADVERTISING	100	100				
100-005-04710-05450	INSURANCE & BONDING	2,400	2,400	2,400			
100-005-04710-05499	MISCELLANEOUS	100	200	200			
100-005-04710-05500	CAPITAL OUTLAY						
Total Sanitation		138,650	140,930	155,505			
Cemetery:							
100-005-04740-05121	SALARIES AND WAGES	25,550	22,100	13,460			
100-005-04740-05122	SALARIES - OVERTIME	5,200	5,200	5,200			
100-005-04740-05126	SALARIES - TEMP & PT	14,100	16,910	12,340			
100-005-04740-05127	"SALARIES - BONUS, LONGEVITY, STIPEND"	700	3,250	220			
100-005-04740-05180	RETIREMENT	2,900	2,590	1,050			
100-005-04740-05181	FICA & OTHER EMPLOYMENT TAXES	3,050	3,250	2,370			
100-005-04740-05182	HOSP. INSURANCE	1,250	1,260	1,350			
100-005-04740-05183	LIFE/DENTAL	260	260	125			
100-005-04740-05184	401K	30	110	60			
100-005-04740-05185	UNEMPLOYMENT RESERVE						
100-005-04740-05190	PROFESSIONAL SERVICES	5,000	5,000				
100-005-04740-05200	SUPPLIES & MATERIALS	1,200	1,200	1,200			
100-005-04740-05211	JANITORIAL SUPPLIES						
100-005-04740-05212	UNIFORMS	250	250	450			
100-005-04740-05251	MOTOR FUELS	2,000	2,000	2,000			
100-005-04740-05260	OFFICE SUPPLIES & MATERIALS						

GENERAL FUND

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDING JUNE 30, 2019						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks	
100-005-04740-05310	TRAVEL & TRAINING					
100-005-04740-05330	UTILITIES	400	400	800		
100-005-04740-05351	BUILDING / GROUNDS MAINTENANCE			5,000		
100-005-04740-05352	EQUIPMENT REPAIR & MAINTENANCE	2,500	2,500	2,500		
100-005-04740-05353	VEHICLE REPAIR & MAINTENANCE	350	350	300		
100-005-04740-05354	SOFTWARE/MAINTENANCE					
100-005-04740-05356	EQUIPMENT LEASE	5,000	5,000	5,000		
100-005-04740-05450	INSURANCE & BONDING	3,000	3,000	3,000		
100-005-04740-05499	MISCELLANEOUS	200	400	400		
100-005-04740-05500	CAPITAL OUTLAY					
Total Cemetery		72,940	75,030	56,825		

GENERAL FUND

TOWN OF SNOW HILL								
BUDGET - GENERAL FUND								
FOR THE FISCAL YEAR ENDING JUNE 30, 2019								
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 18-19	Remarks			
POWELL BILL								
100-005-04910-05121	SALARIES/WAGES	14,900	16,900	12,640				
100-005-04910-05126	SALARIES/WAGES/PT	5,000	5,050	5,180				
100-005-04910-05127	BONUS, LONGEVITY, STIPEND	450	550	400				
100-005-04910-05180	RETIREMENT EXPENSE	1,450	1,600	980				
100-005-04910-05181	FICAMED EXPENSE	1,550	1,700	1,370				
100-005-04910-05182	HOSP. INSURANCE	900	910	1,015				
100-005-04910-05183	DENTAL/LIFE INSURANCE	160	160	160				
100-005-04910-05184	401K	60	60	30				
100-005-04910-05185	UNEMPLOYMENT RESERVE							
100-005-04910-05190	PROFESSIONAL SERVICES	3,800	3,500	3,000				
100-005-04910-05200	SUPPLIES & MATERIALS	1,500	1,500	1,000				
100-005-04910-05251	MOTOR FUEL	1,000	1,000	1,000				
100-005-04910-05352	REPAIRS/MAINTENANCE	2,500	2,500	2,500				
100-005-04910-05353	VEHICLE REPAIR	1,000	1,000	1,000				
100-005-04910-05	PB RESERVE			19,725				
TOTAL POWELL BILL		34,270	36,430	50,000				
CULTURAL-RECREATION								
100-005-04930-05100	NON-PROFIT DONATIONS	13,250	20,000	20,000	10k General / 10k EMS			
100-005-04930-05101	DEVELOPMENT	10,000	9,620	6,000				
100-005-04930-05111	NEUSE REGIONAL LIBRARY	4,250	500	500				
100-005-04930-05112	MISCELLANEOUS		1,000					
100-005-04930-05116	PLANNING BOARD	2,700	2,700	2,700				
100-005-04930-05119	CIVIC ORG. DONATIONS	1,000	1,000	1,000				
100-005-04930-05120	CODE ENFORCEMENT	5,000	5,000	5,000				
100-005-04930-05201	PEG CHANNEL REIMB	84,000	84,000	84,000				
Total C/R		120,200	123,820	119,200				
Debt Service								
100-005-09100-09100	Loan Repayment	23,130	23,130	23,130				
Total General Fund		1,045,300	1,064,350	1,095,700				