

**May 9, 2005**

**MEETING MINUTES**

**Snow Hill Board of Commissioners**

**Monday, May 9, 2005—7:00 pm**

**Snow Hill Town Hall**

**201 North Greene Street**

**Snow Hill, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 7:00 pm on Monday, May 9, 2005 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Lyn Lane, Allison Thomas, and Lorraine Washington; Mauren Baker, town clerk-finance officer; Bob Clark, town planner; Jim Cauley, interim town attorney. Others present signed a roll sheet.

Mayor Davis sounded the gavel and called the meeting to order. Commissioner Edwards offered prayer. The Pledge of Allegiance was recited. A quorum was established via roll call. The entire board was present.

Mayor Davis asked if there were any corrections or modifications to the agenda. As there were none, motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to adopt the agenda as presented.

Motion was made by Commissioner Edwards, seconded by Commissioner Thomas and carried unanimously to approve the minutes of the April 27, 2005 board meeting.

**Public Hearings:**

Motion was made by Commissioner Washington, seconded by Commissioner Burruss to open a public hearing to hear comment on a requested non-contiguous (satellite) annexation of the property (tract 4 on that map designated “Map for Record for W. Wilson Exum” dated February 28, 1983 and recorded in Plat Book 22, page 173, Greene County Registry) containing 12.83 acres, more or less, including right of way, as shown on that map entitled “Survey for Hampton Industries, Inc.” prepared by Grant & Associates, P.A. and recorded in Plat Book 26, page 164, Greene County Registry, said property conveyed to Ham Produce Co., Incorporated by deed recorded April 22, 2004, Greene County Registry. There was no public comment. Motion was made by Commissioner Thomas, seconded by Commissioner Burruss to close this public hearing.

Motion was made by Commissioner Burruss, seconded by Commissioner Thomas and carried unanimously to open a public hearing to hear comment on the Planning Board’s recommendation to amend the Group Residential Development Regulations sections: 3.02 definitions, 4.07, 6.08 dimensional requirements and appendix I, 6.09 Group Projects; general editing and listing conditional use permits under district regulations, Article VI. Mike Baldwin of Baldwin

Associates spoke in favor of the amendment. Billy Beaman and Doyle Thigpen spoke against the amendment. Motion was made by Commissioner Washington, seconded by Commissioner Thomas and carried unanimously to close this public hearing.

Mayor Davis reported the following:

1. Fiscal Year 2005-2006 Budget request from committees
2. Arbor Day tree planting postponed due to weather
3. NCLM Town Hall Day (May 11, 2005 at 10:00am)
4. SH SECU Member Appreciation Day (May 17, 2005 from 2:00-5:00 pm)
5. Restoring History: Building People, Revitalizing Community, Economic Development Conference sponsored by Rosenwald Center for Cultural Enrichment (May 21, 2005 from 10:00-4:00pm in the South Greene High School Gym)
6. Lenoir, Greene and Jones Counties 2-10KM and 1-11KM Walks (May 28-29, 2005 from 2:00-5:00pm)

The town clerk reported that Harris would be on site May 10 and 11 to complete MicroFund training.

The board consented to table the discussion on water and sewer customer alert process until May 25, 2005

Motion was made by Commissioner Thomas, seconded by Commissioner Washington and carried unanimously to approve the amendment to the Group Residential Development Regulations sections: 3.02 definitions, 4.07, 6.08 dimensional requirements and appendix I, 6.09 Group Projects; general editing and listing conditional use permits under district regulations, Article VI (incorporated herein by reference and made a part of these minutes).

Motion was made by Commissioner Washington, seconded by Commissioner Edwards, and carried unanimously to approve a non-contiguous (satellite) annexation of the property (Tract 4 on that map designated "Map for Record for W. Wilson Exum" dated February 28, 1983 and recorded in Plat Book 22, page 173, Greene County Registry) containing 12.83 acres, more or less, including right of way, as shown on that map entitled "Survey for Hampton Industries, Inc." prepared by Grant & Associates, P.A. and recorded in Plat Book 26, page 164, Greene County Registry, said property conveyed to Ham Produce Co., Incorporated by deed recorded April 22, 2004, Greene County Registry.

The board consented to table the discussion on downtown parking until May 25, 2005.

Consideration of an amendment to the tree ordinance to require private contractors to obtain a permit for tree removal was tabled by consent until May 25, 2005.

Motion was made by Commissioner Thomas, seconded by Commissioner Washington to approve supplemental retirement income plan of North Carolina Employer—Third-Party Administrator agreement and designate the personnel officer as coordinator.

Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to set the filing fee at \$5.00 for the 2005 municipal election as per NCGS 163-294.2(e).

Motion was made by Commissioner Thomas, seconded by Commissioner Lane, and carried 4 to 1 (Commissioner Burruss voted no) to request bids on the FY 2004-2005 Audit for the Town of Snow Hill.

Motion was made by Commissioner Thomas, seconded by Commissioner Burruss and carried unanimously to request proposals for the \$40,000.00 Rural Center Capacity Building Grant for water system mapping.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to move the meeting into closed session to discuss a personnel matter pursuant to NCGS 143-318.11 (b).

Motion was made by Commissioner Edwards, seconded by Commissioner Thomas and carried unanimously to return to open session.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried 4 yeas to 1 no (Commissioner Thomas voted no) to approve the contracts (incorporated herein by reference and made a part of these minutes) with Clark Planning Associates LLC to perform the services of town administrator, town planner and ordinance code enforcer.

Motion was made by Commissioner Burruss, seconded by Commissioner Edwards and carried to adjourn this session of the Snow Hill Town Board of Commissioners meeting.