

## **MINUTES**

### **Snow Hill Board of Commissioners Regular Meeting**

**Wednesday, September 27, 2006—9:00 a.m.**

#### **Snow Hill Town Hall**

**201 North Greene Street, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 9:30 am on Wednesday September 27, 2006 in the Snow Hill Town Hall with the following members present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Geraldine Shackelford, Allison Thomas, and Lorraine Washington; Town Clerk-Finance Officer Mauren Baker; Town Administrator Bob Clark.

1. Call to Order—Mayor Davis sounded the gavel and called the meeting to order.
2. Prayer—Commissioner Edwards offered prayer.
3. Pledge of Allegiance—Mayor Davis led the Pledge of Allegiance
4. Roll Call—All members were present and a quorum was declared.
5. Consider Approving Meeting Agenda—Motion was made by Commissioner Shackelford, seconded by Commissioner Thomas and carried unanimously to approve the meeting agenda as drafted.
6. Consider Approving Meeting Minutes—Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried to approve the minutes of September 11, 2006 Regular Meeting with the following correction: Item 10-b—change date from September 30, 2006 to September 27, 2006.
7. Report of the Town Administrator:
  - a. Update on governing bodies calendar—the organizational meetings of the Town commissions and committees have begun.
  - b. Upcoming schedule—Mr. Clark will be out of the office October 10, 2006 until October 18, 2006. He will be in Iowa visiting his and his wife's parents.
8. Report of the Boards, Commissions, Committees and/or Taskforces—By consent of the Board the agenda was amended to allow Commissioner Thomas to present the Development Commission report on the Reimbursement Incentive Policy. They recommend that the policy be adopted with two changes—1) reduce the number of jobs from 25 to 15; 2) reduce the number of employees living within the Town limits from 2/5 to 1/5.

9. Unfinished Business and General Orders:

a. Consider recommendation to adopt the Snow Hill Enhancement Projects Reimbursement Policy—Motion was made by Commissioner Thomas, seconded by Commissioner Washington and carried unanimously to adopt the Snow Hill Enhancement Projects Reimbursement Policy with the following changes recommended by the Development Commission--1) reduce the minimum number of jobs required from 25 to 15; 2) reduce the number of employees living within the Town limits from 2/5 to 1/5.

b. Consider recommendation to enter Lease of Water Tank and Site between the Town of Snow Hill and Greene County—Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to approve the Lease Agreement between the Town of Snow Hill and the County of Greene for Water Tank #3 and site (Copy is hereby incorporated by reference and made a part of these minutes).

c. Consider recommendation to adopt Rules and Official Conduct Policy—Motion was made by Commissioner Burruss, seconded by Commissioner Edwards and carried unanimously to adopt the Rules and Official Conduct Policy as presented (Copy is hereby incorporated by reference and made a part of these minutes).

10. New Business: Consider closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6)—Tabled by consent of the Board until the October 9, 2006 meeting.

11. Program: Presentation on group homes development—Mayor Davis presented a Powerpoint on Group Homes and the advancement being made by the Town in regard to this issue. The Power Point Presentation is incorporated by reference and made a part of these minutes. The Board consented to suspend the rules of order so that the public could participate freely in the discussion that followed the presentation. Motion was made by Commissioner Thomas, seconded by Commissioner Washington to approve the recommendations outlined in the Powerpoint Presentation on Group Homes. A copy of the Citizens Recommendations for Group Home Improvements is hereby incorporated by reference and made a part of these minutes.

12. Announcements and Public Comments—There were none.

13. Adjournment—Motion was made by Commissioner Edwards, seconded by Commissioner Shackelford and carried unanimously to adjourn this session of the Town Council.