

## **MINUTES**

### **Snow Hill Board of Commissioners Regular Meeting**

**Wednesday, May 30, 2007—9:00 a.m.**

### **Snow Hill Town Hall**

**201 North Greene Street, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 9:00 am on Wednesday, May 30, 2007, in the Snow Hill Town Hall with the following members present: Mayor Don Davis; Commissioners Phyllis Burruss, Geraldine Shackelford, Allison Thomas, Lorraine Washington; Town Clerk-Finance Officer Mauren Baker; Town Administrator Bob Clark. Margaret Fisher of the Standard Laconic and Katie Marshall of the Free Press were in attendance.

1. Call to Order—Commissioner Washington, in the absence of the Mayor and Mayor Pro Tem, called the meeting to order.
2. Prayer—Commissioner Burruss offered prayer.
3. Pledge of Allegiance—the Pledge was recited
4. Roll Call—members present included Commissioners Burruss, Thomas, Shackelford and Washington. Commissioner Edwards' absence was excused by consent of the Board. A quorum was declared.
5. Consider Approving Meeting Agenda—Motion was made by Commissioner Thomas, seconded by Commissioner Shackelford and carried unanimously to approve the Meeting Agenda as drafted.
6. Consider Approving Meeting Minutes—Motion was made by Commissioner Burruss, seconded by Commissioner Shackelford and carried unanimously to approve the May 14, 2007 Meeting Minutes as drafted.
7. Report of Officers: Mayor—Volunteer boards membership appointment policy report—Tabled by consent of the Board.
8. Report of the Boards, Commissions, Committees and/or Taskforces: N/A
9. Unfinished Business and General Orders: N/A
10. New Business:
  - a. Program: Presentation of Fiscal Year 2007-2008 Snow Hill Budget and Budget Work Session—In the absence of the Mayor, and according to NCGS 159.11, Mr.

Clark presented the proposed Fiscal Year 2007-2008 Budget (copy hereby incorporated by reference and made a part of these minutes) to the Board. Mr. Clark highlighted the Budget Message and answered questions posed by the Council members. Mayor Davis arrived at 9:30. Commissioner Washington turned the meeting over to the Mayor. He stated that he was attending graduation at the Alternative School. Mayor Davis presented the concept of a Fitness Program for the employees. Employees will participate financially and physically. At the conclusion of this discussion, it was decided to explore 3 areas: 1) Quotes and programs from area fitness clubs; 2) look into any insurance benefits to the town; and 3) Check on rates. A copy of the Proposed Fiscal Year 2007-2008 Budget of the Town of Snow Hill is available to the public in the office of the Clerk.

b. Consider setting a public hearing on the proposed FY 2007-2008 Snow Hill Budget for Monday June 11, 2007 at 7:30 p.m. or soon thereafter—Motion was made by Commissioner Burruss, seconded by Commissioner Shackelford and carried unanimously to schedule a public hearing on the proposed FY 2007-2008 Snow Hill Budget for Monday June 11, 2007 at 7:30 p.m. or soon thereafter.

c. Consider a closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6)—Because of the time limit of this meeting, this item was tabled by consent of the Board.

11. Announcements and Public Comments--none

12. Adjournment—Motion was made by Commissioner Shackelford, seconded by Commissioner Thomas and carried unanimously to adjourn this session.