

MINUTES
Snow Hill Board of Commissioners Regular Meeting
Wednesday, September 29, 2010 – 7:00 p.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580

1. Call to Order – The Meeting was called to order at 7:00 p.m. by Mayor Liles.
2. Prayer and Pledge – Prayer was offered by Commissioner Whitson. Commissioner Scarborough led the Pledge.
3. Roll Call – Cathy Webb called the roll. All members were present and a quorum was declared.
4. Consider Approving Meeting Agenda – Town Administrator, Dana Hill, asked that item “D” be added under Officer Reports to include a report from Andy Harris, Finance Officer. Motion was made by Commissioner Whitson, seconded by Commissioner Scarborough and carried unanimously to approve the agenda with the addition.
5. Consider Approving Minutes – September 13, 2010 – Motion was made by Commissioner Scarborough, seconded by Commissioner O’Brien and carried unanimously to approve the minutes of the September 13, 2010 meeting.
6. Report of Officers
 - a. Mayor:
 1. Mayor Liles announced that plans were underway for the Christmas Extravaganza that is to be held Friday, December 10, 2010. He said that the next meeting of the committee will be held October 18, 2010 at 6:30 p.m. and encouraged all who could to attend this meeting.
 2. Mayor Liles announced that the Sweet Potato Festival would be held October 29-30 and that a website is available for other information.
 - b. Town Administrator:
 1. Abandoned Buildings Update: Mr. Hill informed the Board that he had spoken to the owner of the property on Harper Street and that he had begun to clean up the property and asked that he be given a 30-day period in which to complete this cleanup.
 2. Water/Sewer Funding Grant (Exhibit A): Mr. Hill explained that McDavid and Associates had applied for some funding from the Stimulus Funds last year, with no up-front cost, with the assurance that

if the Town was denied this funding, that they would be authorized to pursue other funding and be compensated if an award was granted. They have now submitted some applications with USDA and NC DENR. He explained the details of the loans/grants, but emphasized that the grant/loans were not binding and that they could be denied if they were not acceptable.

3. Permit Extension “Opt-Out” Resolution: Mr. Hill presented a Resolution to Amend the Permit Extension Act of 2009 (Exhibit B)
 4. Proposed Meeting Schedule: Mr. Hill was asked to introduce the proposal to the Board that they have only one (1) business meeting per month. Commissioner Whitson commented that this would save the Town about \$12,000 per year. Commissioner Scarborough said that if more meetings were needed that the Board could call a special meeting.
- c. Tax Release Request – (Exhibit C) Mr. Hill asked for the release of taxes in the amount of \$200.62 to J & S Krishna Enterprises due to an error in their listing.
 - d. Report from Finance Officer, Andy Harris: Mr. Harris informed the Board that the audit report should be finished by October 31, 2010.
7. Report of the Boards, Commissions, Committees and /or Taskforces: NONE
 8. Unfinished Business and General Orders: NONE
 10. Public Comments
 1. Mrs. Sharon Ginn thanked all who went to the unveiling of the poster for the Sweet Potato Festival. She also announced that the first concert sponsored by the Greene County Performing Arts would be held October 7, 2010 at Calvary Memorial Baptist Church, with a reception to follow at the Museum.
 11. New Business:
 - a. *Consider Adoption of permit Extension “Opt-Out” Resolution as recommended by Snow Hill Planning Board-Motion made by Commissioner Taylor, seconded by Commissioner Whitson to adopt this Resolution. Carried unanimously.*
 - b. *Consider Amending the Regular Meeting Schedule to Delete the Second Monthly meeting of the Board-Motion was made by Commissioner O’Brien, Seconded by Commissioner Whitson to delete the second meeting of the month. Carried unanimously*

- c. *Consider authorizing Revenue Collector to Release \$200.62 to J & S Krishna Enterprises due to listing error by the taxpayer- Motion was Made by Commissioner Whitson, seconded by Commissioner O'Brien, and carried unanimously.*
- d. *Consider the appointment of Joseph Roberts to serve as Public Works Supervisor-Motion was made by Commissioner Scarborough, seconded by Commissioner Whitson to appoint Joseph Roberts as Public Utilities Supervisor. Carried unanimously.*

13. Commissioner Comments

1. Mayor Liles commented on the repairs/maintenance of the Town Office. He said that the bathroom had been completed and that the panels were in the process of being repainted. The office had been changed around and looked nice.
2. Commissioner Taylor told the Board that he had a phone call concerning the condition of the Flags around Town. He asked that the Flags be checked and replaced as necessary.
3. Commissioner O'Brien asked about the status of the lights on the bridge. Mr. Hill said that the bridge lights should be operating in about two weeks.

14. Adjournment- Motion made by Commissioner O'Brien. Seconded by Commissioner Shackelford. Carried unanimously at 7:30 p.m.

Dennis Liles, Mayor

Interim Clerk