

MINUTES
SNOW HILL BOARD OF COMMISSIONERS
MONDAY, AUGUST 8, 2011 – 7:00 P.M.
201 NORTH GRENE STREET, SNOW HILL, NORTH CAROLINA

1. **Call to Order** – Mayor Liles called the meeting to order at 7:00 p.m. The prayer was offered by Commissioner Scarborough. The Pledge was led by Commissioner Taylor.
2. **Roll Call** – The roll was called by Cathy Webb. All members were present with with the exception of Commissioner O’Brien, who was out of Town. A quorum was declared.
3. **Consider Agenda Approval** – A motion was made by Commissioner Scarborough, seconded by Commissioner Taylor, and carried unanimously to approve the agenda for August 8, 2011.
4. **Consider Minutes Approval** – A motion was made by Commissioner Scarborough, seconded by Commissioner Whitson, and carried unanimously to approve the July 27, 2011 minutes.
5. **Presentations: Public Hearing – Police Department Proposal**

A motion was made by Commissioner Taylor, seconded by Commissioner Scarborough, and carried unanimously to open the public hearing.

Mayor Liles asked for any public comments. They were as follows:

- 1) **Gene Riddle** – Mr. Riddle said that he was for the Town starting a Police Department. He said that he thought this would help the Town a great deal. Commissioner Scarborough asked Mr. Riddle if he thought we would need 24 hour coverage-not in the beginning-but the future. He said maybe start out with 12 hour coverage and later maybe the Town could afford 24 hour coverage.
- 2) **Ken Adams** – Mr. Adams said that he thought this was a great idea. The only concern that he had was for the Town to make sure that the officers had the proper training that they needed. He said that he supports the Town 100% on this project.

Commissioner Shackelford asked if any one had heard any opposition to this. No one had heard any opposition.

There being no further public comments, a motion was made by Commissioner Scarborough, seconded by Commissioner Shackelford, and carried unanimously to close the public hearing and reconvene to regular session.

6. Report of Officers:

Mayor:

- a) **Recognize fallen GC Deputy David Dawson-** Mayor Liles asked for everyone to bow their heads in a moment of silence in recognition of Greene County Deputy David Dawson, who lost his life in the line of duty.

Town Administrator –

- a) **Sewer Impact Fee** – Mr. Hill presented a sewer impact fee for Commercial customers-\$600 per 100 gallons of anticipated flow- and for Residential New Service-\$600 Flat Fee-. He asked that this amendment be made to the 2011-12 Fee Schedule. (Exhibit 1)
- b) **Water System Funding** – Mr. Hill presented an announcement regarding the NC Drinking Water State Revolving Fund. The program offers up to 50% Grant Funds to begin replacement of our aging water system, specifically sections that tend to require the most maintenance. He also presented a loan repayment schedule and ask for the Board to consider authorizing an application package if they thought that the loan repayment amounts were manageable. He said that if awarded, the Town could evaluate the terms and make a final decision on acceptance. (Exhibit 2)
- c) **Law Enforcement** – Mr. Hill asked if the Board wanted him to pursue finding a vehicle to be used in the Police Department. They gave him permission to look for one, not to exceed \$10,000.
- d) **Offer to Purchase Surplus Property** – Mr. Hill received a bid for some property located on Pettaway Street, which belongs to the Town. He received a bid from James E. Hill in the amount of \$300. Commissioner Scarborough questioned if that was enough for the lot. Commissioner Taylor said that we should take what we could get because it is costing the Town-mowing the grass, etc. The bid was not accepted. They asked the Town Administrator to advertise for An upset bid.

Town Clerk/Finance Officer –

- a. **Property Tax Refund/Release** – The clerk informed the Board that LPT Investments, Inc. had been paying taxes since 2005 on property that has been determined not to be in the City Limits. She asked for a refund to be paid on amounts paid from 2005-2008 by the property owner, which totals \$5730.22. However, the property owners have an outstanding water bill for \$3333.30, which leaves a balance of \$2396.92. Also, she ask for permission to release the taxes for 2008-2011. The Amount of the release is \$5790.55 principal and \$486.39 interest/penalties.

7. Unfinished Business: NONE

8. Report of Boards:

Development Commission – Gene Riddle –

- 1) Facebook is finished and will go online on 8-9-11. (Snow Hill, NC Announcements)
- 2) David Emory is working on the logo for the Development Commission.
- 3) 2013 Spring Festival Plans underway

Planning Board – Mr. Hill presented a report from the Snow Hill Planning Board with action taken: (Exhibit 4)

- 1) Site Plan for the demolition and construction of a new McDonalds. Additional property has been acquired. All conditions set forth in the Zoning Ordinance have been met and the plan was approved.
- 2) Request from New Life Outreach Church, Hull Road, to place a Modular office on the property. Applicant was advised that modular buildings are permitted with the condition that masonry underpinning be installed and all county and state building regulations are complied with.
- 3) Planning Board received a report that a day spa has been proposed on N. Greene Street.

9. Public Comments – NONE

10. Action Items:

- a. **Consider adopting Sewer Impact Fee for New Service, and Amending Rate Structure Accordingly-** A motion was made by Commissioner Whitson, seconded by Commissioner Scarborough, and carried unanimously, to adopt the sewer impact fee and to amend the rate structure accordingly.
- b. **Consider authorizing an application for Water System funding-** A motion was made by Commissioner Shackelford, seconded by Commissioner Whitson, and carried unanimously to authorize Mr. Hill to apply for water funding.
- c. **Consider Authorizing the Release of Taxes for LPT Investments in the amount of \$6276.95.** A motion was made by Commissioner Scarborough, seconded by Commissioner Whitson and carried unanimously to allow the Clerk to release these taxes.
- d. **Consider Authorizing the Refund of Taxes to LPT Investments in the amount of \$2396.92 -** A motion was made by Commissioner Whitson, seconded by Commissioner Scarborough, and carried unanimously to approve this refund.

11. Commissioner Comments -

Commissioner Taylor announced that the Annual Tennis tournament would be held August 25-28. Proceeds will go to the LCC Foundation and would go to Greene County Students. See Bobby Taylor or

Jay Carraway for tickets.

Mayor Liles reminded the Board that the Farmer's Market was still open on Saturday morning from 8-12 noon.

- 12. Adjourn** – There being no further business to come before the Board, a motion was made by Commissioner Shackelford, seconded by Commissioner Taylor, and carried unanimously to adjourn. The meeting adjourned at 8:00 p.m.

Mayor

Clerk