

MINUTES
SNOW HILL BOARD OF COMMISSIONERS
MONDAY, JANUARY 11, 2016
G. MELVIN OLIVER TOWN HALL
201 N. GREENE STREET
SNOW HILL, NC 28580

- 1. Call to Order** **Invocation/Pledge of Allegiance**
Mayor Liles called the meeting to order at 6:30 p.m. Commissioner Hagans offered the Prayer and Commissioner Taylor led the Pledge.
- 2. Roll Call – Cathy Webb**
Members present were: Mayor Liles, Commissioners Hagans, Shackelford, Taylor, Washington and Wilkes. A quorum was declared.
- 3. Consider Agenda Approval** – Motion made by Commissioner Hagans, seconded by Commissioner Shackelford. Motion carried.
- 4. Consider Minutes Approval – December 13, 2015**
Motion made by Commissioner Washington, seconded by Commissioner Shackelford to approve the December 13, 2015 minutes as presented. Motion carried.
- 5. Program/Presentations-**
FYE 2015 Audit Report – Andrew Harris, CPA
Mr. Harris said that the Town received an unqualified opinion in an audit of its 2014-2015 fiscal year. He said that the unqualified opinion is the highest form of assurance that you can receive on a set of audit and financial statements. He said that he found the Town to be in good financial standing. Mr. Harris highlighted several parts of the audit, including the Town’s assets and the tax collection rate which was 97.5%, which is higher than the state average.
(A copy of the audit is available for viewing at the Town Office)
- 6. Report of Officers –**

 - a. Mayor** – Mayor Liles thanked Mr. Hill and Mrs. Webb for their services to the Town in having such a good audit.
 - b. Town Manager/PW Director**

 - 1) Pending Special Use Permit** – Mr. Hill stated that the Planning Board would meet on January 12th at 7:00 p.m. to hear a special use request from Carolina Poultry, an Energy Production Facility, that will be located behind Yamco. The Planning Board will then send a written recommendation to the Board of Adjustments and that Board will meet on January 28th at 7:00 p.m.

- 2) **Gym Acquisition** – Mr. Hill has given the County Manager all the Information that the County Board requested from the Town. He thinks they have all the information that they need and will consider passing the Property to the Town.
- 3) **ETJ Boundaries** – Mr. Hill said that the ETJ Boundaries need to be cleaned up to take the boundaries out to a physical mark. A Public Hearing will need to be held. The Board consented to having the hearing at the March 14th meeting.
- 4) **Patrol Vehicles** – The Town Manager asked for permission to negotiate Patrol Car Sale/Acquisition at a cost not to exceed \$30,000.

c. Town Clerk/Finance Officer

1. **Tax Release-** The Clerk asked for a release of \$115.43 for Donald Tabron, Parcel #08-03607 for his 2015 property taxes, due to an exclusion approved by the County.

7. Report of Boards: NONE

8. Public Comments –

Mrs. Sharon Ginn presented the 2016 Schedule of Exhibits for the Museum.

9. Action Items:

1. **Consider Authorizing ETJ Boundary Extension Process and set Public Hearing for March 14, 2016.** Motion made by Commissioner Washington, seconded by Commissioner Shackelford. Motion Carried.
2. **Consider Authorizing Manager to Negotiate Patrol Car Sale/Acquisition at a cost not to exceed \$30,000.** Motion made by Commissioner Wilkes, seconded by Commissioner Hagans. Motion carried.
3. **Consider Authorizing Tax Release for Donald Tabron in the amount of \$115.43.** Motion made by Commissioner Washington, seconded by Commissioner Hagans. Motion carried.

10. Closed Session – NCGS 143-318.11(a)(6)Property

Motion made by Commissioner Shackelford, seconded by Commissioner Hagans to enter into closed session. Motion carried.

Motion made by Commissioner Washington, seconded by Commissioner Shackelford to reconvene to regular session. Motion carried.

11. Commissioner Comments – NONE

12. Adjourn – There being no further business to come before the Board, a motion was made by Commissioner Shackleford, seconded by Commissioner Taylor to adjourn. Motion carried.