

MINUTES
Snow Hill Board of Commissioners
Monday, 12 March 2018; 6:30 pm
G. Melvin Oliver Town Hall
908 SE Second Street

1. Call to Order

Invocation / Pledge of Allegiance

The meeting was called to order by Mayor Liles

2. Roll Call

All Commissioners were present except Shackelford who came in a few minutes after roll call. Staff present: Dana Hill, Town Manager, Laquita Davis, Town Clerk, and Brian Pridgen, Attorney was not present due to inclement weather.

3. Consider Agenda Approval

Motion to approve as presented by Commissioner Taylor, Second by Commissioner Washington, Carried

4. Consider Minutes Approval

8 Jan, 12 Feb 2018

Motion to approve both as presented by Commissioner Hagans, Second by Commissioner Washington, Carried

5. Program / Presentations:

Elections

Steve Hines, Director, BoE

Mr. Hines talked about the cost of the elections and how they were able to save money by minimizing staff at the polls. There was a 22% turnout for Snow Hill election and participation is getting lower and lower. Commissioner Taylor asked Mr. Hines what the cost to Snow Hill was for the election. Mr. Hines said with the proposed system, "All Absentee by Mail", ballots would be mailed automatically; it is a more secure system and would be a 10%-50% savings by switching.

6. Report of Officers:

a. Mayor – No report

b. Town Manager / PW Director

1. Project Budget Ordinance

Action Request

Hill presented a budget for the relocation of Sewer Pump Station 6. All revenue will be provided by outside funding.

2. Gym Demolition

Action Request

Preliminary estimates have been obtained for demolition with the low bid being \$29,000. Asbestos removal quotes are being obtained.

3. Splash Park

Consent Request

Several examples were provided, and Hill asked that Board members be prepared to choose a design in April

4. FYE 2019 Budget Calendar

Information

Presented for informational purposes

5. Ordinance Enforcement Report

Information

Hill reported that abatement notices have been sent in reference to junk vehicles

6. Bar Screen Replacement

Action Request

Hill asked that Commissioners consider authorizing the replacement of the screen assembly and control panel at the wastewater treatment facility. Several options have been discussed with staff and consulting engineers, and the in-kind replacement will be the most economical solution.

7. **Public Comments- NONE**

8. **Action Items:**

1. Consider Adoption of Election Resolution

Motion to approve by Commissioner Wilkes, Second by Commissioner Hagans, Carried

2. Consider Adoption of PS 6 Project Budget Ordinance

Motion to approve by Commissioner Washington, Second by Commissioner Shackelford, Carried

3. Consider Authorizing the Demolition and Lot Preparation of Gym

Motion to approve by Commissioner Wilkes, Second by Commissioner Taylor, Carried

**4. Consider Authorizing the Replacement of WWTP Bar Screen-
Funds to be Transferred from Enterprise Fund Balance**

Motion to approve by Commissioner Washington, Second by Commissioner Taylor, Carried

9. **Commissioner Comments**

10. **Adjourn**

Motion to adjourn by Commissioner Washington, Second by Commissioner Wilkes, Carried.

Respectfully Submitted: _____
Town Clerk

Approved: _____
Mayor