

MINUTES
Snow Hill Board of Commissioners
Monday, 7 May 2018; 6:30 pm
G. Melvin Oliver Town Hall
908 SE Second Street

1. Call to Order *Invocation / Pledge of Allegiance*

2. Roll Call

The following Board members were present: Mayor Liles, Commissioners Hagans, Shackelford, Taylor, Washington and Wilkes. Staff present Dana Hill, Town Manager; Laquita Davis, Town Clerk.

3. Consider Agenda Approval

Motion to approve agenda by Commissioner Washington, Second by Commissioner Hagans

4. Consider Minutes Approval

9 April 2018

Motion to approve agenda by Commissioner Hagans, Second by Commissioner Shackelford

5. Program / Presentations: NONE

6. Report of Officers:

a. Mayor: NONE

b. Town Manager / PW Director

1. Tree / Sidewalk Inventory

Consent Request

Hill spoke with an arborist about doing an evaluation of the trees because the roots are damaging the sidewalks and some need to be removed in order to stop further damage. Afterwards a plan can be made to fix/repair sidewalks. DOT has 80/20 match available to assist with repairs.

2. Local Water Supply Plan

Action Request

Plan needs to be updated every 5 years to forecast future needs to be prepared to meet those needs and demands. Once the plan is made the state requires the governing body to have a public meeting and adopt the plan for the next 5-year period.

3. FYE 2019 Budget Review

Discussion

Hill asked for feedback from the Board about the budget to make it ready for approval and to adopt it for the new fiscal year. Some items are highlighted under each department; those items are broken down for more clarity in each department and for the accountant to assign the expenses to the correct department. Hill discussed part-time/full-time position changes, insurance premium changes, cost of living raises and grass cutting contract changes. Non-profit organization donations will stay at \$10,000. The public library requested an increase but Hill feels it should remain at \$500. Hill proposed recommending a .50 cent increase to garbage collection which would raise it to \$11/month, residents outside of the collection area have to pay \$23/month for the service. There has not been an increase in the garbage collection charge in approximately 10 years. Commissioner Wilkes asked a few questions that Hill explained that were in reference to some line items in the proposed budget about uniforms, fire protection, travel, Powell bill reserve, civic organization donations and Snow Hill EMS. Commissioner Taylor asked who decides about Powell bill fund designation and Hill explained the Board makes the decisions. Hill spoke about the ServLine recovery of approximately \$3,000 from leaks that would otherwise have been a loss.

7. Public Comments – Steve Fulton asked about who the auditor is for the town and was told by Hill that his name is Andrew Harris. Fulton then explained it might be simpler for the board if they were given a spreadsheet and he then suggested adding a penny to taxes to help alleviate some of the costs to the town. He suggested insurance changes to cover the town for any mistakes or problems that may come up.

8. Action Items:

1. Consider Approval of Local Water Supply Plan Motion to approve by Commissioner Wilkes, Second by Commissioner Washington. Motion carried.

2. Consider Scheduling a Public Hearing for the Proposed FYE 2019 Budget on 11 June 2018 at 6:30pm Motion to approve by Commissioner Washington, Second by Commissioner Shackelford. Motion carried.

9. Commissioner Comments Commissioner Wilkes asked about Hwy 13 speed limit and the signage, also wanted to know if it is possible to add a flashing light to warn drivers about the speed change. Commissioner Shackelford spoke about going to a commissioner's summit and the exchange of information from other towns. Commissioner Washington spoke about networking and the governor speaking.

10. Adjourn

Motion made by Commissioner Shackelford, Second by Commissioner Wilkes. Motion carried.

Approved: _____